

 <p>Agreement on the Conservation of Albatrosses and Petrels</p>	<p style="text-align: center;">Sixth Meeting of the Parties <i>Skukuza, South Africa, 7 - 11 May 2018</i></p> <p style="text-align: center;">Interim 2018 Financial Report</p> <p style="text-align: center;"><i>Secretariat</i></p>
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SUMMARY

An interim financial report for the 2018 financial year is attached for the consideration of MoP6. 73% of Annual Contributions (AUD 557,707 from seven Parties) for 2018 have been received. In addition, \$440,915 have been received from outstanding contributions from 2017. Expenditure against Appropriations 1, 2 and 4 is within budget allocations. Expenditure against Appropriation 3 is over-budget due to costs associated with AC10 being carried over from 2017 to 2018. Cash on-hand in our accounts is sufficient to meet all expected commitments for the remaining of 2018 and 2019 financial years. Attachments 1, 2 and 3 provide reports on income and expenditure, and a summary of outstanding contributions.

RECOMMENDATIONS

The Meeting of the Parties is requested to:

1. Review the 2018 Interim Financial Report and make recommendations as appropriate; and
2. Take into consideration the 2018 Interim Financial Report when reviewing the Agreement's Budget for the 2019 – 2021 triennium.
3. Appoint the Government of Tasmania as the Agreement's external auditor in accordance with Financial Regulation 11.1.

1. INTERIM FINANCIAL STATEMENTS – 2018

An interim financial report for the 2018 financial year is provided below for the consideration of the Parties. A report on income and expenditures for Appropriations 1, 2, 3 and 4 is provided in **Attachment 1**. A summary of the closing cash balances at 31 March 2018 is provided for the General and Special Funds in **Attachment 2**, also including the reconciliation for the Advisory Committee's Secondment Programme. The balance of funds remaining from individual voluntary contributions are shown in the Special Fund 1 summary table. **Attachment 3** provides a summary of outstanding contributions from ACAP Parties at 31 March 2018.

1.1. Income

1.1.1. Contributions from Parties

Payments of 2018 Annual Contributions from seven Parties have been received, totalling \$557,707. Approximately 27% of contributions for the 2018 financial year remain outstanding (refer to **Attachments 1 and 3**). This shortfall has been significantly off-set by the payment of outstanding contributions from the 2017 financial year, totalling \$440,915.

1.1.2. Other Income

The amount of interest earned on cash balances is forecasted to be approximately 40% of the amount budgeted, reflecting the lower level of interest rates available.

In accordance with the Memorandum of Understanding between the ACAP Secretariat and the Government of Tasmania, a financial contribution of \$22,440 (less than 4% of the amount originally budgeted) was provided by the State Government towards the leasing costs of the Secretariat office. This amount is annually indexed in accordance with the local Consumer Price Index (CPI).

In accordance with procedures outlined in Regulation 7.2 of the Financial Regulations and the operation of Rule 24 of the Rules of Procedure for the Meeting of the Parties, a voluntary contribution of \$6,068 was received from Abercrombie & Kent Philanthropy to support research into the safety of branch line weighting specifications in pelagic longline fisheries (refer to intersessional consultation in ANCP Circular 2016-07). Following the same approach, a similar fundraising was conducted in 2017-18 to support research into seabird bycatch in demersal longline and trawl fisheries (refer to intersessional consultation in ANCP Circular 2017-09). The reception of another voluntary contribution in the order of \$8,000 is projected towards the end of the current financial year.

1.2. Expenditure

1.2.1. Appropriation 1 – Secretariat

Expenditure on employee salaries and expenses is within budget; approximately 75% of funds for salaries and superannuation were spent, and some 65% of funds allocated for employee expenses.

The Secretariat's operational costs are also within budget. Expenditure is approximately 50% of the annual budget for this appropriation (refer **Attachment 1**).

1.2.2. Appropriation 2 – Meeting of the Parties

About 80% of all contracted services (interpretation, translation, venue, catering, accommodation and sponsorship) have already been paid.

1.2.3. Appropriation 3 – Advisory Committee

Expenditure against Appropriation 3 is significantly over-budget due to costs associated with AC10 (held in September 2017) being carried over to the 2018 financial year. A significant proportion of this over-expenditure (\$13,686 spent against sponsorship of Delegates and Experts) was covered by part of the New Zealand Voluntary Contribution from 2017 (refer ANCP Circular 2017-08, ACAP Audited Financial Statements 2017 for expenditure details).

1.2.4. Appropriation 4 – Advisory Committee Work Programme

Expenditure is within budget allocations. Approximately 11% of the funds allocated were spent in projects identified as core in the Advisory Committee Work Programme.

A reconciliation of the Advisory Committee's Work Programme is provided in **Attachment 2**. A total of \$46,358 were allocated for the Secondment Programme, out of which \$41,076 were requested by four applications received and granted in the 2018 call. In addition, there was \$120,000 allocated for the 2018 Small Grants call for applications. The assessment process is scheduled to be completed by June 2018.

2. APPOINTMENT OF EXTERNAL AUDITOR

In accordance with Financial Regulation 11.1 it is recommended that MoP6 appoint the Government of Tasmania as the Agreement's external auditor.

ATTACHMENT 1. Summary of income and expenditure report for Appropriations 1, 2, 3 and 4 as at 31 March 2018

INCOME			
	Budget	Received	Outstanding
Contributions from Parties	754,340	998,622	-244,282
Interest on funds	7,354	2,148	5,206
Refund of GST	17,138	32,245	-15,107
MoU - Tasmanian Government	23,269	22,440	829
Total Income	802,101	1,055,455	-253,354

EXPENDITURE				
APPROPRIATION 1 - SECRETARIAT				
	Allocation	Expenditure	Balance	
Employee salaries				
1.1.1	Salaries	241,642	188,567	53,075
1.1.2	Superannuation	22,351	17,914	4,437
1.1.3	Recruitment costs	0	0	0
1.1.6	Workers Compensation	3,261	3,114	147
	Total salaries	267,254	209,595	57,659
Employee expenses				
1.2.1	Accommodation	10,182	7,396	2,786
1.2.2	Airfares	25,456	14,751	10,705
1.2.3	Travel Allowances	10,854	8,101	2,753
1.2.4	Travel Insurance	993	1,112	-119
1.2.5	Consultants	31,819	20,317	11,502
1.2.6	Relocation expense (staff)	0	0	0
1.2.8	General insurance	1,437	1,438	-1
1.2.9	Representation expenses	2,285	1,110	1,175
1.2.10	Other travel costs - visas	841	216	625
	Total employee expenses	83,867	54,441	29,426
Operational costs				
1.3.1	Office equipment /furniture	6,363	2,381	3,982
1.3.2	Office equipment maintenance	1,143	576	567
1.3.3	Office requisites - stationery	1,576	847	729
1.3.4	Publications /books	228	0	228
1.3.6	Printing and copying (PR material)	2,405	328	2,077
1.3.7	Telecommunications	5,766	1,918	3,848
1.3.8	Translations - correspondence	6,363	1,288	5,075
1.3.9	Postage	228	65	163
1.3.10	Freight/couriers	228	0	228

		Allocation	Expenditure	Balance
1.3.11	Light and power	2,628	2,161	467
1.3.12	Insurance property	1,469	738	731
1.3.14	Vehicle running costs	5,713	2,523	3,190
1.3.15	Cab charge - taxis	509	270	239
1.3.16	Parking	6,560	5,085	1,475
1.3.19	Staff training	2,285	2,528	-243
1.3.20	Staff conferences / seminars	1,273	953	320
1.3.21	Bank charges	285	86	199
1.3.22	Bad and doubtful debts	636	0	636
1.3.23	Software purchase	2,546	1,458	1,088
1.3.24	Server lease	630	385	245
1.3.25	Outsourced IT services	1,706	1,584	122
1.3.26	Modifications to database	10,854	3,093	7,761
1.3.27	WAN Wireless network	1,156	600	556
1.3.28	Rent - ACAP office	39,163	24,120	15,043
1.3.29	Rates and water	7,612	0	7,612
1.3.30	Preventative maintenance	514	0	514
1.3.31	Office cleaning	2,356	0	2,356
	Total operational costs	112,195	52,987	59,208
Total Appropriation 1 - Secretariat		463,316	317,023	146,293
APPROPRIATION 2 - MEETING OF PARTIES				
		Allocation	Expenditure	Balance
	Interpretation			
2.1.1	Interpretation	38,833	37,958	875
2.1.2	Interpretation equipment	12,944	13,080	-136
2.1.3	Translation of documents	32,000	23,064	8,936
	Total interpretation	83,777	74,102	9,675
	Venue and meeting support			
2.2.1	Hire of venue /catering	14,121	14,788	-667
2.2.2	Hire - meeting equipment	9,414	9,143	271
2.2.3	Support staff	19,416	7,511	11,905
2.2.4	Printing costs	6,472	2,320	4,152
	Total venue and meeting support	49,423	33,762	15,661
	Sponsorship			
2.3.1	Sponsorship - Experts	21,538	15,266	6,272
	Sponsorship - Non-Parties	0	0	0
	Total sponsorship	21,538	15,266	6,272
Total Appropriation 2 - Meeting of Parties		154,738	123,130	31,608

APPROPRIATION 3 - ADVISORY COMMITTEE				
		Allocation	Expenditure	Balance
	Interpretation			
3.1.1	Simultaneous interpretation	0	6,344	-6,344
3.1.2	Interpretation equipment	0	0	0
3.1.3	Translation of documents	0	9,042	-9,042
	Total interpretation	0	15,386	-15,386
	Venue and meeting support			
3.2.1	Hire of venue /catering	0	5,835	-5,835
3.2.2	Hire - meeting equipment	0	0	0
3.2.3	Support staff	0	5,494	-5,494
	Total venue and meeting support	0	11,329	-11,329
	Sponsorship			
3.3.1	Sponsorship - Experts	0	13,686	-13,686
	Sponsorship - Non-Party Range States	0	0	0
	Total sponsorship	0	13,686	-13,686
	Support for AC Officials			
3.4.1	Support for AC Officials	25,535	19,660	5,875
	Total support for AC officials	25,535	19,660	5,875
	Total Appropriation 3 - Advisory Committee	25,535	60,061	-34,526
	TOTAL GENERAL FUND	643,589	500,214	143,375
APPROPRIATION 4 - AC WORK PROGRAMME				
		Allocation	Expenditure	Balance
4.1.1	Support for secondments	35,358	0	35,358
4.2.1	AC Work Programme ^[1]	123,154	16,831	106,323
	Total Appropriation 4 - AC Work Programme	158,512	16,831	141,681
	TOTAL AGREEMENT BUDGET	802,101	517,045	285,056
^[1] The Advisory Committee's Work Programme is accounted for on a cash basis as expenditure and commitments are carried forward over subsequent years. A detailed account for the AC Work Programme is attached.				

ATTACHMENT 2. Reconciliation of General and Special Funds as at 31 March 2018

Cash Summary of ACAP Funds for 2018 Financial Year	
General Fund	
Opening cash balance at 1 July 2017	179,102
Receipts – contributions, refund GST, MoU contribution	1,055,455
Expenditure	-500,214
Closing cash balance at 31 March 2018	734,343
Special Fund 1 - Voluntary Contributions	
Opening cash balance at 1 July 2017	157,578
Receipts - voluntary contributions	9,684
Expenditure	-13,686
Closing cash balance at 31 March 2018	153,576
Special Fund 2 - Contingency Fund	
Opening cash balance at 1 July 2017	100,000
Receipts - voluntary contributions	0
Expenditure	0
Closing cash balance at 31 March 2018	100,000

Income Summary for Special Funds						
Special Fund 1 - Voluntary Contributions						
Date	Authority	Description	Fund	Amount	Expenditure	Balance
	MoP1	Advisory Committee Fund 2005	SF1-1	56,985	56,985	0
	MoP1	Advisory Committee Fund 2006	SF1-2	56,985	56,985	0
	UK	UK voluntary contribution - Petrel census	SF1-3	61,531	61,531	0
2005	UK	UK voluntary contribution - AC Work Programme	SF1-4	25,300	25,300	0
2006	UK	UK voluntary contribution - AC Work Programme	SF1-5	81,616	81,616	0
2006	UK	UK voluntary contribution - Support for MoP2	SF1-6	24,774	24,774	0
2006	NZ	NZ voluntary contribution - support MoP2	SF1-7	7,643	7,643	0
2006	NZ	NZ voluntary contribution - MoP2	SF1-8	4,000	4,000	0
2007	NZ	NZ voluntary contribution - secondment	SF1-9	13,000	13,000	0
2007	UK	UK voluntary contribution - AC Work Programme	SF1-10	125,000	125,000	0
2007	UK	UK voluntary contribution - ACAP Officer	SF1-11	124,000	91,202	32,798
2007	MoP2	Norway's - new Party Contribution (2007)	SF1-12	38,885	38,885	0
2007	Commonweal	Contr. towards Waved Albatross Workshop	SF1-13	3,000	3,000	0
2008	MoP2	Norway's New Party Contribution (2008)	SF1-14	68,211	68,211	0
2008	MoP2	Brazil - new Party contribution (2008)	SF1-15	2,936	2,936	0
2009	MoP2	Norway - new Party contribution (2009)	SF1-16	72,019	71,221	798
2009	MoP2	Brazil - new Party contribution (2009)	SF1-17	37,203	37,141	62
2009	MoP2	Uruguay - new Party contribution (2009)	SF1-18	1,285	1,130	155

Date	Authority	Description	Fund	Amount	Expenditure	Balance
2009	NZ	Voluntary contribution capacity building - Secondment Arg	SF1-19	8,554	8,554	0
2010	France	Voluntary contribution for RFMO engagement strategy	SF1-20	28,098	28,098	0
2010	Australia	Voluntary contribution	SF1-21	100,000	22,727	77,273
2011	Australia	Voluntary contribution	SF1-22	50,000	50,000	0
2011	France	Voluntary contribution for RFMO engagement strategy	SF1-23	21,763	21,763	0
2012	France	Voluntary contribution for RFMO engagement strategy	SF1-24	21,093	21,093	0
2012	Australia	Voluntary contribution (Robertson projects)	SF1-25	121,700	121,680	20
2013	Norway	Voluntary contribution - MoP4 sponsorship	SF1-26	8,267	8,267	0
2013	France	Voluntary contribution for RFMO engagement strategy	SF1-27	28,126	28,278	-152
2014	France	Voluntary contribution for RFMO engagement strategy	SF1-28	24,451	24,330	121
2017	New Zealand	Voluntary Contributions MFAT, DOC, MPI sponsorship AC10	SF 1-29	22,284	22,375	-92
2018	MoP5	Voluntary contribution Abercrombie & Kent - flybacks	SF 1-30	6,068	0	6,068
Totals				1,244,776	1,127,726	117,050
Special Fund 2 - Contingency Fund						
Date	Authority	Description		Amount	Expenditure	Balance
2006	MoP2	Contingency Fund		100,000	0	100,000
Totals				100,000	0	100,000

Expenditure - Advisory Committee Work Programme (funded from Special Fund 1 & General Fund)

Advisory Committee Work Programme Reconciliation at 31 March 2018

Project	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2005-1	AC1	Database development - AUD 20,000		0	0	0
2005-2	AC1	Analysis remote tracking data - BirdLife	SF1-1	25,000	25,000	0
2005-3	AC1	Travel costs AC meetings- Experts	SF1-1	10,000	10,000	0
2005-4	AC1	Additional staffing of Secretariat	SF1-1	20,000	20,000	0
2005-5	MoP1	Capacity building fund - AUD 12,650		0	0	0
2005-6	AC1	Bibliographic database for taxonomic WG	SF1-1,2	2,000	2,000	0
2005-7	UK	UK petrel census	SF1-3	61,531	61,531	0
2006-1	AC2	Update of BLI tracking database	SF1-2	5,000	5,000	0
2006-2	AC2	Maps for species assessments - Frances Taylor	SF1-2	4,800	4,800	0
2006-3	AC2	Production of Waved Albatross Action Plan - Jancke	SF1-2	17,000	17,000	0
2006-4	AC2	Draft species assessments	SF1-2	12,500	12,500	0

Project	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2006-5	AC2	Support delegates to Waved Alb Workshop - Peru	SF1-2	15,000	15,000	0
2006-6	UK	ACAP Officer - UK voluntary contribution	SF1-11	124,000	91,202	32,798
2006-7	UK	Support delegates to MoP2	SF1-6	24,774	24,774	0
2006-8	NZ	Meeting support for MoP2 - DoC	SF1-7	7,643	7,643	0
2006-9	NZ	Meeting support for MoP2 - MoF	SF1-8	4,000	4,000	0
2007-1	AC3	Production of Species assessments	SF1-2,4,5	41,800	41,800	0
2007-2	AC3	Website design - species assessments	SF1-5	11,200	11,200	0
2007-3	AC3	Waved Albatross Workshop - Ecuador	SF1-5	33,000	33,000	0
2007-4	AC3	FAO Consult - NPOA Guidelines	SF1-5	13,000	13,000	0
2007-5	I/S	Translation of species assessments	SF1-5	3,000	3,000	0
2007-6	NZ	Support for secondment - T. Neves	SF1-9	13,000	13,000	0
2007-7	MoP2/AC3	Sponsorship of delegates to AC meetings	SF1-5&10	41,000	41,000	0
2008-1	AC4	Secretariat capacity - Science Officer	SF1-10	46,000	46,000	0
2008-2	AC4	Bait pod development - BirdLife	SF1-10	20,000	20,000	0
2008-3	AC4	House mice eradication - Tristan Albatross	SF1-10	4,750	4,750	0
2008-4	AC4	Implementation Waved Albatross Action Plan - APECO	SF1-10	20,000	20,000	0
2008-5	AC4	Impl'n Waved Albatross Action Plan - Pro Delphinus	SF1-13&14	23,000	23,000	0
2008-6	AC4	Update of BLI tracking database	SF1-10&12	10,000	10,000	0
2008-7	AC4	Capacity building Ecuador-Argentina-BLI	SF1-12	5,000	5,000	0
2009-1	AC Interse	Development of database implementation reports	SF1-12	5,000	5,000	0
2009-2	AC Interse	Improving Waved Alb Conservation: Population Monitoring	SF1-12	16,950	16,950	0
2009-3	AC Interse	Translation of species assessments	SF1-12&14	8,000	8,000	0
2009-4	AC Interse	Introducing Weighted Swivels in Peru's Artisanal Fleet	SF1-14	20,974	20,974	0
2009-5	AC Interse	Seabird Interactions in Peruvian Hake Trawl Fishery	SF1-14	20,056	20,056	0
2009-6	AC Interse	Translation of Best Practice Mitigation Fact Sheets	SF1-14,15,16	18,216	18,216	0
Proj	AC Interse	Maps for species assessments	SF1-16	5,000	4,202	798
2009-8	AC Interse	Attendance at RFMO Meetings	SF1-16	30,000	30,000	0
2009-9	AC Interse	Implementation of Observer Programme -South of Chile	SF1-16	10,000	10,000	0
2009-10	AC Interse	Regional Workshop: Improving Observer data collection	SF1-16&17	23,000	20,729	2,271
2009-11	AC Interse	Evaluating a Fast Sinking Line Weighting Regime	SF1-17	5,850	5,850	0
2009-12	NZ	Secondment for Capacity Building - Juan Pablo Seco Pon	SF1-19	8,554	8,554	0
2010-01	AC Interse	At-sea Distribution of WAAL	General	11,500	11,500	0

Project	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2010-02	AC5 Core	Development of Database for Priorities Work	General	10,000	0	10,000
2010-03	AC Interse	Evaluating Alternative Approaches At-sea Distributions	General	7,200	7,200	0
2010-04	AC Interse	Modified Discharge Management Regimes - Trawl Vessels	General	14,500	14,500	0
2010-05	AC5 Core	Translation of species assessments into French	General	8,000	8,000	0
2010-06	AC5 Core	Attendance at RFMO Meetings	General	25,000	24,783	217
2010-07	AC5 Core	Analysis of interactions with RFMO - updates (item 4.4 AC WP)	General	5,000	5,000	0
2010-08	AC5 Core	Data portal developments for status and trends	General	2,000	1,971	29
2010-09	AC Interse	Consolidation of NPOA-Seabirds Peru	General	0	0	0
2010-10	AC Interse	Defining High-risk Areas in Argentina Continental Shelf	General	14,100	14,100	0
2010-11	AC Interse	Improving Data Collection SAm Observer Programmes	General	10,000	12,241	-2,241
2010-12	AC5 Core	Maintain Mitigation Fact Sheets	General	5,000	5,000	0
2010-13	AC Interse	Final On-shore Development of Hook Pod	General	25,000	25,000	0
2010-14	AC5 Core	Development of database for national reporting framework	General	10,000	9,535	465
2010-15	AC Interse	Estimates of WAAL Mortality in Artisanal Fisheries	General	15,000	15,000	0
SF1-20	France	Voluntary contribution for RFMO Engagement Strategy	SF1-20	28,098	28,098	0
SF1-21	Australia	Voluntary contribution for Australian projects	SF1-21	100,000	22,727	77,273
SF1-22	Australia	Voluntary contribution for Sth American projects	SF1-22	50,000	50,000	0
SF1-23	France	Voluntary contribution for RFMO Engagement Strategy	SF1-23	21,763	21,763	0
SF1-24	France	Voluntary contribution for RFMO Engagement Strategy	SF1-24	21,093	21,093	0
SF1-25	Australia	Voluntary contribution for Robertson projects	SF1-25	121,700	121,680	20
2012-03	AC Interse	Effectiveness of smart tuna hooks - Baker - SSS	General	20,000	20,000	0
2012-04	AC Interse	Population demography and at-sea distribution of Sooty Albatross at the Prince Edward Islands	General	17,600	7,088	10,512
2012-06	AC Interse	NGO action in Santa Rosa, Ecuador to reduce bycatch of Waved albatross (and other seabirds) in artisanal longline fisheries	General	20,000	19,994	6
2012-07	AC Interse	Tracking Juvenile Tristan Albatrosses at Gough Island	General	20,000	19,865	135
2012-09	AC Interse	Evaluación del impacto de la pesca de arrastre de fondo en la aves marinas en Uruguay	General	20,000	20,020	-20
SF1-26	Norway	Voluntary contribution for sponsorship of delegates	SF1-26	8,267	8,267	0
SF1-27	France	Voluntary contribution for RFMO Engagement Strategy	SF1-27	28,126	28,278	-152
	AC7 Core	Task 2.5 - Data portal update for global population trends	General	5,000	0	5,000
	AC7 Core	Task 2.6 - Update maps for ACAP species assessments	General	4,000	0	4,000

Project	Authority	Project Description	Fund	Allocation	Expenditure	Balance
	AC7 Core	Task 2.7 - Translate updates to species assessments & guidelines	General	7,500	0	7,500
	AC7 Core	Task 2.12 - Translation costs, eradication guidelines	General	500	0	500
	AC7 Core	Task 2.a1 - Translation of translocation best practice guidelines	General	1,000	0	1,000
	AC7 Core	Task 2.13 - Translation of guidelines for monitoring trends	General	1,000	0	1,000
	AC7 Core	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	30,000	0
	AC7 Core	Task 3.6 - Translation of mitigation fact sheets	General	5,000	5,000	0
	AC7 Core	Task 3.12 - Review and update prioritisation framework- at sea	General	0	0	0
	AC7 Core	Task 5.a3 - Complete id guide for bycatch seabirds	General	15,000	17,859	-2,859
	AC7 Core	Task 5.a4 - Design and translation costs for biological samples guidelines	General	0	0	0
2013-04	AC Interse	Multi-colony tracking of nonbreeding Black-browed Albatrosses: identifying key wintering areas and overlap with fisheries	General	12,500	12,500	0
2013-07	AC Interse	A population estimate of white-chinned petrel at Disappointment Island	General	16,000	16,000	0
2013-09	AC Interse	Trial of mitigation measures to reduce seabird bycatch in demersal longliners of the Mediterranean Sea	General	19,985	19,985	0
2013-11	AC Interse	Comparative trials of Lumo Leads and traditional line weighting in the Brazilian pelagic longline fishery	General	10,000	10,000	0
2013-12	AC Interse	Identification of Balearic Shearwater's foraging ranges in the NE Atlantic: a multidisciplinary approach	General	8,486	8,486	0
2013-15	AC Interse	Updating maps for ACAP listed species	General	4,000	4,000	0
2013-16	AC Interse	Tracking data summary of ACAP listed species	General	5,000	5,000	0
2013-17	AC Interse	Assessing conservation Status of Atlantic Yellow-nosed Albatross on Gough Island	General	10,695	4,000	6,695
2013-20	AC Interse	Establishing capacity in South America on albatross and petrel health and to prevent disease introduction	General	20,000	20,000	0
2013-23	AC Interse	Reducing incidental mortality of albatrosses and petrels in trawl fisheries in the Argentine Sea.	General	10,000	10,000	0
SF1-28	France	Voluntary contribution for RFMO Engagement Strategy	SF1-28	24,451	24,330	121
2014-01	AC8 Core	Task 2.13a - Translation of best-practice guidelines for monitoring trends of sooty and light-mantled albatrosses and white-chinned petrels	General	1,000	0	1,000
2014-02	AC8 Core	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	30,000	0
2014-03	AC8 Core	Task 3.22 - Review and update advice documents on bycatch mitigation methods for industrial fisheries	General	1,000	0	1,000

Project	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2014-04	AC8 Core	Task 3.23 - Further research on sink rates of different line weighting regimes	General	10,000	0	10,000
2014-05	AC8 Core	Task 3.29 - Investigate safety issues related to the use of different line weighting options	General	15,000	16,526	-1,526
2016-01	MoP5	Task 3.1 – Implem. RFMO interaction plan	General	30,000	30,000	0
2017-01	MoP5	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	30,000	0
2017-02	AC9 Core	Task 3.8 - Extend flyback studies to 80g weights and tear-outs	General	10,000	10,000	0
2017-03	AC9 Core	Task 3.5 - Update fact sheet on line weighting PLLF and develop new fact sheets for HSDs	General	10,000	12,550	-2,550
2017-04	AC9 Core	Task 2.4. Update ACAP Species Assessments		4,000	0	4,000
2017-05	AC9 Core	Task 2.5. Translate updates to Species Assessments and ACAP guidelines into Sp-Fr		10,000	0	10,000
2017-07	AC9 Core	Task 5.13 Update analysis of overlaps of distributions of albatrosses and petrels with fisheries managed by RFMOs	General	10,000	0	10,000
2017-08	AC10 Core	Task 3.6 Investigate the barriers and drivers in the uptake of best practice seabird bycatch mitigation measures	General	10,000	0	10,000
2017-09	AC10 Core	Task 5.12 Develop a guide on removing entangled seabirds	General	2,000	0	2,000
SF1-29	NZ	Voluntary contribution for sponsorship of AC10	SF1-29	22,284	22,375	-92
SF 1-30	MoP5	Voluntary contribution A&K - flybacks	SF 1-30	6,068	0	6,068
2018-01	MoP5	Task 3.1 – Implem. RFMO interaction plan	General	30,000	15,262	14,738
Total Advisory Committee Work Programme Funding				1,870,014	1,650,308	219,706

Advisory Committee Secondment Programme Reconciliation					
Date	Authority	Project Description	Allocated	Expenditure	Balance
2013	MoP4	Jimenez 2013-01 (Uruguay - UK)	11,600	11,600	0
2014	MoP4	Cortes 2014-04 (Spain - Chile)	11,070	11,070	0
2015	MoP4	Serafini 2015-05 (Brazil - UK)	13,000	13,000	0
2018	MoP5/AC	Paz 2018-01 (Argentina - Brazil)	9,050	0	9,050
2018	MoP5/AC	Adasme 2018-02 (Chile - NZ)	8,200	0	8,200
2018	MoP5/AC	Marquez 2018-03 (Brazil - UK)	16,900	0	16,900
2018	MoP5/AC	Lopez 2018-04 (Chile - USA)	6,926	0	6,926
Totals			76,746	35,670	41,076

ATTACHMENT 3. Summary of outstanding contributions from ACAP Parties as at 31 March 2018.

PARTY	2013	2014	2015	2016	2017	2018	TOTAL
Argentina	0	0	0	0	0	42,259	42,259
Australia	0	0	0	0	0	0	0
Brazil	0	0	0	24	0	110,624	110,648
Chile	0	0	0	0	0	36,119	36,119
Ecuador	565	582	600	1,500	1,538	1,576	6,361
France	0	0	0	0	17	0	17
New Zealand	0	0	0	0	0	0	0
Norway	0	0	0	0	0	0	0
Peru	0	0	0	0	3,661	4,191	7,852
South Africa	0	0	0	0	0	0	0
Spain	0	0	0	0	0	0	0
United Kingdom	0	0	0	0	0	0	0
Uruguay	0	0	0	0	0	1,863	1,863
Totals	565	582	600	1,524	5,216	196,649	205,119