



Agreement on the Conservation of Albatrosses and Petrels

Report of the First Meeting of the Advisory Committee

*Hobart, Australia,
20–22 July 2005*

1. OPENING REMARKS

- 1.1 The first meeting of the Advisory Committee to the Agreement on the Conservation of Albatrosses and Petrels (ACAP) was held in Hobart, Tasmania, Australia, from 20 to 22 July 2005, with Mark Tasker (United Kingdom) as Chair and John Cooper (South Africa) as Vice-chair.
- 1.2 Four Parties were represented: Australia, France, New Zealand, South Africa and the United Kingdom (UK). In addition two Signatory States: Argentina and France; and three range States: Norway, Ukraine and the United States of America (USA); were represented.
- 1.3 In the absence of agreed Rules of Procedure for the Advisory Committee, those of the Meeting of Parties were used to deal with observer applications. BirdLife International, the Commission for the Conservation of Antarctic Marine Living Resources (CCAMLR), the Institute of Antarctic and Southern Ocean Studies, University of Tasmania (IASOS) and the Scientific Committee on Antarctic Research (SCAR) attended the meeting as Observers.
- 1.4 Apologies were received from Ecuador, Brazil, Chile and Denzil Miller (CCAMLR).
- 1.5 The list of participants (AC1/Doc. 4 Rev 1) is provided at Annex 1 and the list of papers (AC1/Doc. 5 Rev 3) at Annex 2.
- 1.6 Tony Press, Director, Australian Antarctic Division, welcomed all participants to the Meeting of the First ACAP Advisory Committee. He noted that during the negotiation of the Agreement a great deal of thought had been given to the role of this Committee, as it will have a major role to play in furthering the key objective of the Agreement - to achieve and maintain a favourable conservation status for albatrosses and petrels. He also noted that this first meeting of the Advisory Committee is particularly significant, as it will shape the conduct of future meetings of the Committee. He wished all participants well for the meeting and officially opened the inaugural Advisory Committee meeting.
- 1.7 The Chair thanked Tony Press for opening the meeting.
- 1.8 Those present were invited by the Chair to introduce themselves and to present briefly any opening remarks they wished to make to the meeting.
- 1.9 France advised that it had ratified the Agreement and that the text would be implemented legislatively from 1 September 2005.
- 1.10 Norway advised that preparatory work for its ratification of the Agreement has been completed, and, pending political approval, ratification could be completed by the end of 2005.
- 1.11 Argentina advised that legislation for ratification of the Agreement is currently before its Chamber of Deputies and that it expects the process of ratification to be completed in the near future.
- 1.12 It was noted that in documents produced by the Secretariat, all references to the Falkland Islands should be read as 'Falkland Islands / Islas Malvinas' and all references to South Georgia and the South Sandwich Islands should be read as 'South Georgia and South Sandwich Islands / Islas Georgias del Sur e Islas Sandwich del Sur'. Corrections to the current documents will appear on the website and future documents will use this formulation.

2. ADOPTION OF THE AGENDA

- 2.1 The provisional agenda was adopted by the meeting without amendment (Annex 3, AC1/Doc.1 Rev 4).

3. REPORT OF THE INTERIM SECRETARIAT

- 3.1 The meeting thanked the Interim Secretariat for its report (AC1/Doc.6) and noted its contents.

4. REPORT OF THE DEPOSITARY

- 4.1 Australia, as Depositary for the Agreement, advised the meeting that since the first Meeting of the Parties, Peru and France had advised it of their ratification of the Agreement. Peru's ratification will come into effect on 1 August 2005, France's on 1 September 2005.
- 4.2 Australia has received reports that Chile's ratification of the Agreement is close to finalisation. The Chilean Senate Committee of Foreign Affairs has approved the legislation and it now only requires publication in the official gazette for the ratification process to be completed.

5. ESTABLISHMENT OF THE AGREEMENT SECRETARIAT

- 5.1 Australia reported to the meeting on progress in establishing a Headquarters Agreement (HQA) for the Agreement Secretariat (AC1/Doc.8).
- 5.2 Following discussion, it was agreed that the Advisory Committee was an appropriate forum for keeping Parties informed on progress with development of the HQA.
- 5.3 The meeting supported the workplan proposed by Australia (AC1/Doc.8) which would enable consideration of the HQA by the second session of the Meeting of the Parties (MOP2).
- 5.4 It was agreed to include an agenda item for the second Meeting of the Advisory Committee (AC2) to consider the draft HQA.

6. FINANCIAL REPORT

- 6.1 The Interim Secretariat presented an update on the ACAP budget (AC1/Doc.9).
- 6.2 The Committee agreed to recommend to the Meeting of the Parties that the budget should be presented in Australian Dollars rather than United States Dollars, noting that this will require a resolution to amend the Financial Regulations.
- 6.3 The Committee also supported the amendments to the line items in the budget, shown in Table 2 of paper AC1/Doc.9.
- 6.4 The Committee urged Ecuador and Spain to pay their contributions for 2005 as soon as possible.

- 6.5 The Committee noted the limitations on funding for Secretariat staff in the current budget, and agreed to recommend that the Meeting of Parties considers means of allocating extra funding for Secretariat staffing at their second meeting.
- 6.6 It was agreed that the interim Secretariat would develop a draft budget on the basis of the preceding paragraphs for consideration at AC2. The Committee extended its thanks to Australia and the UK for providing extra staff resources for the Secretariat.
- 6.7 The UK announced an additional donation to the Agreement in 2005 of £35,000 (c. AUS\$ 80,500), specifically intended for the Advisory Committee Work Programme Fund. The Committee warmly welcomed this donation.
- 6.7 The meeting considered a list of projects identified for possible funding from the UK donations to the Agreement (a total of £45,000 or approximately AUS\$ 105,000).
- 6.8 The following projects were proposed for funding (listed below with indicative costs):
- (i) creation of databases for population status and trends and for breeding sites (estimated at AUS\$ 20,000);
 - (ii) analysis of remote-tracking data for ACAP species in relation to fishing effort for Regional Fisheries Management Organisations (RFMOs) (see 12.5 and 12.6 below) and preparation of documentation to deliver to each RFMO (estimated at AUS\$ 25,000); and
 - (iii) additional support costs for the next AC meeting: travel costs for Working Group Chairs and experts (up to AUS\$ 10,000) and additional staffing support for the Secretariat (AUS\$ 20,000).
- 6.9 It was agreed that three projects would be deferred or addressed other than by direct funding. This applies to:
- (i) the employment of a statistician to make recommendations on the estimation of trends from population count data. The UK indicated that it will provide a paper on methodological options for circulation to the Status and Trends Working Group;
 - (ii) the provision of funding for remote tracking studies which was deferred pending clarification of relevant projects; and
 - (iii) a possible contribution (see 13.10 below) to the updating of guidance on seabird bycatch mitigation by the Committee on Fisheries of the Food and Agriculture Organization of the United Nations (FAO COFI).
- 6.10 In addition it was proposed that:
- (i) the costs of an analysis of fishing effort data should be investigated intersessionally with a view to bringing a proposal to AC2. This proposal emerged from discussions of reporting by the Advisory Committee under agenda 16.1 (see Annex 10, Action Plan reference 5.1(g), review of data on distribution and seasonality of effort in fisheries affecting albatrosses and petrels).

- (ii) Noting that there were no proposals for use of funds nominally allocated to capacity building, it was requested that Parties and others come forward with costed proposals.

6.11 Based on the indicative costs given above, it seems that a total of AUS\$ 30,000 of the funds donated by the UK are likely to be carried forward to the next financial year.

7. RULES OF PROCEDURE FOR THE ADVISORY COMMITTEE

7.1 The meeting considered the paper (AC1/Doc.10) prepared by the Chair and the Interim Secretariat proposing draft Rules of Procedure for the Committee, in accordance with Article IX (5) of the Agreement.

7.2 The meeting agreed to adopt the Rules of Procedure as set out in Annex 4.

7.3 In the process of developing these rules the meeting noted that two of the Rules of Procedure for the Meeting of Parties appear to contain ambiguities (Rule 20 (5) and Rule 12). The interim Secretariat was requested to bring this to the attention of the next session of the Meeting of Parties.

8. ACTION PLAN

8.1 The Committee noted reports from Parties and Signatories to the Agreement on activities relevant to the implementation of the Action Plan; BirdLife International also presented a report. Reports are included in Annex 5.

9. REVIEW OF THE STATUS AND TRENDS OF ALBATROSSES AND PETRELS LISTED ON ANNEX 1 OF THE AGREEMENT

9.1 The Chair of the Status and Trends Working Group, Rosemary Gales, introduced paper AC1/Doc.11, *Towards a review of the Population Status and Trends of Albatrosses and Petrels listed within the Agreement*, and thanked other members of the Working Group for their contributions. The information contributed to date provided extremely useful and comprehensive population-specific data for 19 species of albatrosses and seven species of petrels breeding within the jurisdictions of Australia, New Zealand, South Africa and the UK.

9.2 During the meeting, data from Argentina were provided to the Working Group through the Secretariat for inclusion on the review. These data will be included in the next report from the group.

9.3 The Committee congratulated the Working Group on an excellent start, noting that data collection has taken longer than originally anticipated, and information for some important populations either had not been compiled or was not yet available to the Working Group. It was agreed that initial analyses by the Status and Trends Working Group should prioritise the determination of population trends and trajectories from existing time-series data. The Advisory Committee reiterated that this review is essential to assist the Meeting of Parties in prioritising its actions and measuring progress in meeting the objective of the Agreement.

9.4 The meeting discussed the Terms of Reference for the Working Group and confirmed that the objectives are to collect and collate the most up to date information on breeding numbers of each species of albatross and petrel listed on

Annex 1 of the ACAP Agreement, and to produce an assessment of status and trends. The provision of raw time-series count data was recognised as essential for developing robust and comparable assessments of population status and trends. However, provision of unpublished data raised issues regarding the potential use and distribution of such data. To address these issues the Working Group developed a draft protocol for data access and use (Annex 6). The Advisory Committee endorsed the use of this protocol and requested that the Working Group keep it under review.

- 9.5 The Working Group agreed that ultimately a report would be produced that outlined the current status and trends of all ACAP species. This would be reviewed and updated periodically.
- 9.6 At present there was a number of data sets that the group was aware of which had not been made available. Obtaining these data sets was seen as a priority. In particular, France has considerable data for Indian Ocean populations, and important population data exist for ACAP species breeding in Chile and Ecuador. Early acquisition of these data was considered important for advancing the work of the Agreement.
- 9.7 With respect to the format of a population database, the Committee noted that there are a number of existing systems, such as the UK Joint Nature Conservation Committee Seabird Colony Register for Britain and Ireland, which might be used as a model for ACAP purposes. The USA noted that a similar data storage system existed in Alaska.
- 9.8 Statistical advice to assist in estimating population trends and trajectories was advocated, for data validation and to harmonize the application of best-practice algorithms for robust presentation of trends in population counts. A result of these analyses should permit grouping and ranking of populations in terms of rates of population change. It should also highlight gaps, including identification of species and populations for which current population sizes and status are not known.
- 9.9 The meeting noted paper AC1/Inf.5 from the SCAR Group of Experts on Birds (SCAR-GEB) on the *Conservation Status of ACAP Species in the Antarctic Region*. SCAR indicated that it would make compiled data on ACAP species, especially for Southern Giant Petrels breeding in the Antarctic Treaty Area, available to the Working Group.
- 9.10 CCAMLR stated that it would be desirable for ACAP to become the repository for information on the status, population trends and distribution of albatrosses and petrels, as long as the information was made freely available to Members of CCAMLR.
- 9.11 Kim Rivera (USA) introduced a report of the Woods Hole Working Group on Albatross Demography (AC1/Inf12). This paper describes the aims of a three-year National Science Foundation (USA) funded initiative, coordinated by Hall Caswell and Christine Hunter of Woods Hole Oceanographic Institution (WHOI), to develop matrix models to allow the best possible analysis of albatross population data and to enable comparative analyses across populations and species.
- 9.12 The report of the first meeting (21-26 September 2004, WHOI, Massachusetts, USA, AC1/Inf12): a) describes the background to demographic models including a range of potential outputs from such models, and the input data required; b) defines the basic structure of a model appropriate for albatross population and life-history data; c) describes how three long-term data sets were transformed into appropriate formats for multi-state mark-recapture analysis; d) discusses a variety of estimation

procedures; e) describes initial attempts at implementation using the Wandering Albatross data; and f) provides an extensive list of potential questions of interest.

- 9.13 John Croxall (UK) reported briefly on the second meeting of the Working Group (1-7 March 2005, Harvard Forest, Massachusetts, USA), a full report of which is in preparation and will be available for circulation to ACAP when complete. The main developments at this meeting were: a) fitting and evaluation of models using nine data sets for six albatross species; b) refining questions of interest into three broad groupings, viz: i) life-history issues, primarily involving interactions between breeding frequency, productivity and survival; ii) management issues, especially consequences of 'catastrophe' years, estimation of potential biological removals, power to detect change and possible provision of best-practice advice and iii) other issues involving effects such as density-dependence, environment, dispersal, etc. The Centre National de la Recherche Scientifique – Centre d'Etudes Biologiques des Animaux Sauvages (CNRS-CEBAS) has offered to host the next meeting of the group, in France, probably in early 2006. Parties were encouraged to facilitate the participation of their scientists in the work of the WHOI group.
- 9.14 The Advisory Committee noted that potential products from the models being developed should include: a) estimation of vital rates; b) demographic drivers of population growth; c) evaluation of potential management measures; and d) estimation of extinction probabilities. It recognised that such analysis and modelling was of considerable relevance to the future work of the Status and Trends Working Group.

10. TAXONOMY OF ALBATROSSES AND PETRELS

- 10.1 The Committee congratulated Mike Double, Chair of the Taxonomy Working Group, and members of the group, on their paper AC1/Doc. 12, *Towards a Review of the Taxonomy of Albatrosses and Petrels*. It was agreed that the first step taken by this group, to agree on a set of guidelines for the identification of species boundaries among ACAP taxa, was extremely useful. The Committee approved the proposed timeframe for future work in paper AC1/Doc. 12 and asked that the recommendations of the group be made available as far as possible in advance of AC2 to enable Parties to consider any implications before this meeting.
- 10.2 The Committee envisaged that a key outcome of the Working Group will be recommendations to AC2 on taxonomic synonyms for ACAP species.
- 10.3 With respect to the three pairs of albatross taxa identified as priorities for the Taxonomy Group in AC1/Doc.12, it was recognised that there might be insufficient information currently available to decide whether taxa should be recognised as separate species. In such cases, the Working Group was asked to make recommendations on the information that needs to be collected to make decisions on the status of the taxa concerned.

11. BREEDING SITES

- 11.1 The Interim Secretariat presented a report on the *Protection of Breeding Sites and Status of Non-Native Species* (paper AC1/Doc.9).
- 11.2 As with the Status and Trends Working Group outputs, the Advisory Committee agreed that this information would be essential for development of its work programme. The Committee agreed that information submitted on breeding sites

should initially include maps of breeding sites only as a voluntary requirement, given the substantial workload associated with this information request.

- 11.3 The Committee agreed that a Breeding Sites Working Group should be established, similar to that established for the Status and Trends of ACAP species. The need to link information from these two working groups was noted. There was recognition of the substantial resource implications of running this working group. Susan Waugh (New Zealand) was nominated as Chair of this Working Group, and accepted the proposal. During the development of the interim Secretariat's work on breeding sites before AC1, National Coordinators for breeding sites had been identified by some Parties. The Committee agreed that these Coordinators would be logical members of the Working Group, along with representatives of other breeding range states. The Committee recommended the inclusion of Norway having possible nesting sites for ACAP species at Bouvetøya, while it was recommended that the SCAR-GEB coordinate submissions relating to the Antarctic Treaty area. There was strong support for other observers to participate.
- 11.4 Draft Terms of Reference for the Breeding Sites Working Group were developed, and accepted by the Committee (Annex 7). These terms of reference will be circulated to Parties and Signatories for comments, with a request for them to nominate National Coordinators or other representatives by 30 September 2005. This will allow finalisation of the terms of reference and the intersessional work programme. It was noted that Parties and Signatories might wish to nominate more than one representative.
- 11.5 The timeframe for submission of data was considered ambitious, and the Committee agreed that Parties should be encouraged to submit data as soon as possible. However, complete datasets for Parties with a large number of sites could realistically be expected to be submitted over a three-year time-scale. Submission of information on additional sites would be sought from Parties and Signatories so that a summary could be provided to AC2. The UK noted that detailed consultation with its Overseas Territory Authorities was scheduled for March 2006, which may influence the timing of submission of comprehensive data.
- 11.6 Storage of the information submitted was discussed, and several suggestions were put forward as a means of advancing this. Parties agreed that the format and configuration of a database would need careful consideration, with input from several Parties experienced in the development and management of large-scale site databases. As part of the work programme, it was agreed that the Working Group would develop an options paper for consideration and canvass views of Parties regarding data formats, database structure and alternative methods of data management and storage. This paper would be circulated to Parties intersessionally, with a decision on preferred data management options to be reached before AC2. It was recognised that there would probably need to be changes to the proforma for breeding sites as a result of this review.
- 11.7 Robert Hall of the Institute of Antarctic and Southern Ocean Studies (IASOS), University of Tasmania, presented his paper reviewing criteria for the identification of internationally important breeding sites (AC1/Inf.1). The Committee thanked Robert Hall for the very comprehensive review that he had compiled.
- 11.8 The Committee agreed that the purpose of identifying internationally important sites (a task derived from Section 5.1 b of the ACAP Action Plan) was to assist in the potential prioritisation of sites for conservation actions.

- 11.9 The Advisory Committee noted the recommendations of the paper AC/Inf.1, that ACAP develop criteria for the identification of international sites based on the BirdLife International criteria for Important Bird Areas (IBAs). It was further noted that application of 'A list' IBA criteria was likely to result in the identification of all breeding sites of Annex 1 species as international sites, but that IBA criteria at levels B and C could be applied at regional and national scales, respectively, to facilitate prioritisation among sites.
- 11.10 BirdLife International agreed to make available to the Committee published information on a recent assessment of African IBAs that provides an example of a regional assessment of IBAs including a number of sub-Antarctic islands which support breeding populations of ACAP-listed species.
- 11.11 Parties had not had time to consider the content of paper AC1/Inf.1 fully. It was therefore agreed that further substantive discussion on the application of criteria to identify sites of international importance be held over until AC2.

12. FORAGING RANGES AND OVERLAP WITH FISHERIES

- 12.1 Ben Sullivan (BirdLife International) presented a paper on the Global Procellariiform Tracking Database (AC1/Inf.2). The Committee commended Cleo Small of BirdLife International on this paper.
- 12.2 The Committee urged Parties and others as appropriate to facilitate the submission to BirdLife International of existing remote-tracking data that have not yet been included in the database.
- 12.3 Priorities for studies to fill gaps in existing remote-tracking data were agreed as follows:
- (i) data for breeding-age birds from sites supporting more than 20% of a species' global population (Annex 8 (a), taken from AC1/Inf.1, Table 2(a))
 - (ii) data for non-breeding-age birds from sites supporting more than 20% of a species' global population (Annex 8 (b), taken from AC1/Inf.1, Table 2(b))
 - (iii) data for species which have high rates of interactions with fisheries (e.g. as identified from bycatch data)
 - (iv) data for populations occurring in Range States which are not yet actively engaged with ACAP, where work could be considered as capacity building
 - (v) data for three species of petrel for which no tracking data currently exist (Spectacled Petrel *Procellaria conspicillata*, Black Petrel *Procellaria parkinsoni* and Grey Petrel *Procellaria cinerea*).
- 12.4 The Committee urged ACAP Parties to fund further satellite-tracking studies of ACAP species, and noted that some studies might also be considered for funding from the ACAP budget (see 6.9 (ii)).
- 12.5 With respect to priorities for future analyses of the database, the following were identified:

Analysis of spatial and temporal overlap between albatross and petrel distribution and fishing effort for the Commission for the Conservation of Southern Bluefin Tuna (CCSBT), the Western and Central Pacific Fisheries Commission (WCPFC), the Indian Ocean Tuna Commission (IOTC), the Inter-American Tropical Tuna Commission (IATTC) and CCAMLR (the 5 most important RFMOs in relation to albatross distribution) with respect to:

- (a) the longline fleets of each RFMO
- (b) fishing fleets of selected flag states and/or within selected EEZs

- 12.6 These proposals (taken from paragraphs 6 b) and c) of paper AC1/Inf.2) are seen as a key requirement to inform engagement with RFMOs and a project suitable for funding from the Agreement Budget (see 6.8 (ii)). The analyses will require access to detailed data on fishing effort. Parties and Signatories to ACAP were requested to provide or facilitate access to relevant data.
- 12.7 Noting that bycatch in the RFMOs to which this proposal applies extends to species not listed by ACAP, it was agreed that ACAP funded analyses should be confined to ACAP species.
- 12.8 In the context of proposals for the use of the database to identify important marine areas for albatrosses and petrels (paragraphs 6 d) and e), AC1/Inf.2), it was noted that many Parties to ACAP have commitments, under the World Summit on Sustainable Development and the Biodiversity Convention, to targets for the establishment of Marine Protected Areas by 2012 and for significant reductions in the rate of loss of biodiversity by 2010. The Committee noted the potential for ACAP to assist in these processes. Thus the remote-tracking database will contribute to the identification of Marine Protected Areas and reduction in seabird bycatch will contribute to sustaining biodiversity.
- 12.9 BirdLife International informed the Committee that the development and maintenance of the Global Procellariiform Tracking Database was a high priority in its future work programme.
- 12.9 The Committee accepted an offer from Eric Woehler (SCAR-GEB) to prepare an information paper on a project using seabirds-at-sea data from the southern Indian Ocean to identify Important Bird Areas on the high seas.
- 12.10 An offer from BirdLife International to provide information to AC2 on a collaboration of Inter-Governmental Organisations and Non-Government Organisations to identify a network of marine conservation areas was accepted.

13. INCIDENTAL MORTALITY IN FISHERIES

- 13.1 Ben Sullivan (BirdLife International) presented AC1/Inf.3 which summarises a review of performance of key RFMOs¹ in relation to bycatch of ACAP listed species. There is a number of recommendations in this report which include general and RFMO-specific actions for CCSBT, WCPFC, IOTC, ICCAT, CCAMLR, and IATTC. The generic actions include: the updating of RFMO conventions to reflect present international standards; the implementation of independent observer programmes including mandatory collection of bycatch data; the collection and dissemination of seabird bycatch data; and the requirement for mandatory use of mitigation measures on longline vessels operating in high-risk areas.
- 13.2 The meeting thanked BirdLife International for the considerable work in producing a very useful report that identifies key issues and potential actions.
- 13.3 Kim Rivera (USA) presented AC1/Inf.13, *Thinking big – taking a large scale approach to seabird bycatch*. Because far-ranging seabirds encounter many fishing fleets,

¹ Small, C J (2005). *Regional Fisheries Management Organisations: their duties and performance in reducing bycatch of albatrosses and other species*. Cambridge: UK: BirdLife International.

bycatch assessments at the national or fleet-specific level can only represent a small fraction of the bycatch. Thus small-scale assessments may not be fully indicative of the impact on a population. Recognising the international nature of seabird bycatch, a large-scale perspective is required, with international coordination and collaboration needed to further the state of bycatch research. Work on identifying gaps in bycatch data, and targeting of these areas for data gathering was suggested. The Advisory Committee noted and commended this paper.

- 13.4 Kim Rivera (USA) also presented AC1/Inf.19, *Development of Best Practices for the Collection of Longline Data to Facilitate Research and Analysis to Reduce Bycatch*. This is a draft summary report of a workshop held at the International Fisheries Observer Conference in November 2004 in Sydney, Australia. The workshop considered the results of questionnaires that collected information from data users and observer programme staff, as well as workshop participants. The report included recommended minimum variables to be collected in all longline fisheries, and considerations for managing data collection and resultant data. Information on mitigation measures would optimise data collection, and the meeting noted that this was of particular interest to ACAP. The Advisory Committee noted that this work might act as a basis for the development of ACAP-recognised standards for bycatch data collection.
- 13.5 The Committee agreed to consider standards for bycatch data collection further at AC2, and requested that the final workshop report is provided for this purpose. Australia noted that it has been pursuing initiatives relating to mandatory minimum bycatch data collection by the CCSBT and undertook to provide further details.
- 13.6 Susan Waugh (New Zealand) presented AC1/Inf.16, *Seabird Bycatch in New Zealand Fisheries*. The meeting commended this report and agreed that other Parties could see it as a model for reports. The meeting noted that New Zealand's work on estimation of bycatch was extremely useful, particularly with respect to examination of statistical distributions and the estimation of variance. New Zealand advised that future reports might replace the use of bootstrapping with modelling to provide better estimates of variance.
- 13.7 It was suggested that, in addition to the information provided by New Zealand, information on mitigation measures, fishing effort, and seabird species not presently listed in Annex I of the Agreement, might also be provided in such reports.
- 13.8 The meeting agreed that engagement with RFMOs was fundamental to improving the conservation status of many albatross and petrel populations. However, this issue presented significant challenges to both Parties and the agreement as a whole. A number of ways to approach this problem was discussed.
- 13.9 The meeting agreed that the Chair would write to all Parties to ask their approval for ACAP to seek observer status at relevant RFMOs; meetings of the Committee on Fisheries of the Food and Agriculture Organization (FAO COFI); meetings of Regional Fisheries Bodies; and meetings of the International Coalition of Fisheries Associations. The Secretariat was tasked, in the event of a positive response, to write to these bodies seeking observer status for ACAP.
- 13.10 With respect to FAO COFI, it was agreed that ACAP should seek involvement, if possible, in the updating of FAO Fisheries Circular 937 on seabird bycatch

mitigation². The benefits of approaching FAO with an offer for ACAP to contribute funding to this project were recognised (see 6.9 (iii)). Before doing this, however, it was agreed that there was a need for ACAP to carry out an early intersessional consideration of the recent New Zealand review of bycatch mitigation methods. If, after this, it is felt that a contribution to the FAO review is still relevant then this will be progressed intersessionally. Otherwise alternate means of collaborating with FAO will be proposed.

- 13.11 It was also agreed that ACAP should seek involvement, if possible, in the proposal by FAO COFI to review the performance of RFMOs in meeting their objectives and the obligations and principles set forth in relevant international instruments.
- 13.12 The meeting considered ways to progress engagement with RFMOs. After some discussion, BirdLife International offered to develop a paper, in consultation with Parties, to progress this issue, for presentation at the next Advisory Committee meeting. The Advisory Committee gratefully accepted this proposal.

14. ADVISORY COMMITTEE WORK PROGRAMME

- 14.1 The Interim Secretariat presented paper AC1/Doc.14, which indicates progress against the AC work programme in Resolution 1.5.
- 14.2 The Committee noted the good progress that has been made, and also that a revision to the work programme is required to reflect the range of actions agreed to at the meeting³. The Interim Secretariat agreed to prepare a revised work programme.

15. REPORTS FROM ACAP OBSERVERS AT OTHER INTERNATIONAL MEETINGS

- 15.1 The Committee thanked all those who had provided observer reports summarising issues of relevance to ACAP from other international meetings.
- 15.2 The Committee noted the invitation from the Antarctic Treaty Consultative Meeting for ACAP to attend as an observer at the Ninth Meeting of the Committee for Environmental Protection (CEP) to be held in Edinburgh, Scotland, from 12-16 June 2006. It was suggested that ACAP should encourage the CEP to provide support and resources to the SCAR GEB to aid its contributions to ACAP with respect to the Antarctic Treaty Area (e.g. the request for data on breeding Southern Giant Petrels).
- 15.3 The Committee considered paper AC1/Inf.14, *Calendar of Meetings*, and agreed on ACAP representation at future meetings as listed in Annex 9.
- 15.4 The Committee asked that future meetings of relevance to the Agreement be notified to the Interim Secretariat. SCAR indicated that it will hold a meeting next year; and that details of the date and venue will be provided to ACAP, as well as a report of the meeting.

² Brothers, N.P., Cooper, J., and Lokkeborg, S. *The Incidental catch of seabirds by longline fisheries: worldwide review and technical guidelines for mitigation*. FAO Fisheries Circular. No 937. Rome, FAO, 1999. 100p.

³ Resolution 1.5 adopted at the first session of the Meeting of the Parties provides for the revision of the Work Programme after each Advisory Committee meeting

16.1 ADVISORY COMMITTEE REPORTING TO THE SECOND SESSION OF THE MEETING OF THE PARTIES

- 16.1.1 The Interim Secretariat presented paper AC1/Doc.15 which provides draft reporting templates for the Advisory Committee's report to the Meeting of Parties (MOP) on the implementation of the Agreement (in accordance with Article IX 6 d) of the Agreement), and a proposed format for Parties' reports to the Interim Secretariat and Committee (in accordance with Article VII I c)).
- 16.1.2 With regard to the first of these reporting templates (Attachment 1 to AC1/Doc.15), the Committee considered if it was necessary, or possible, to report to MOP2 on all the items listed; and a specific format for each item of data/information.
- 16.1.3 The table provided in Annex 10 summarises the decisions reached with respect to the Advisory Committee report to MOP2 on the implementation of the Agreement, and indicates the Party or other group responsible for identifying a specific reporting format for each item of data/information. It was agreed that Parties and others would, if possible, provide the Interim Secretariat with this information by the end of August 2005.
- 16.1.4 In relation to the timing for submission of this information to the Meeting of Parties, it was agreed to aim for a near final draft of the report on the implementation of the Agreement by the end of AC2. If this meeting is held less than 120 days before MOP2, Parties should be consulted intersessionally to request their agreement that the report be provided no less than 90 days prior to MOP2⁴. It was agreed that the Interim Secretariat would write to the Parties seeking their agreement to this proposal, if required.
- 16.1.5 With regard to the template for Party reports to the Interim Secretariat and the Committee (Attachment 2 to AC1/Doc.15), the meeting considered that there was a lack of clarity regarding the level and type of information to be provided for the first section titled, 'Overview of Implementation of Agreement and Action Plan'. It was agreed that all these items should be deleted from the template for reports to MOP2, with the exception of the item 'Outline of planned actions for national implementation over the next three years'; and that clarification should be sought from MOP2 on the type of information to be provided under this section in future reports. The section on the sustainable management of marine resources was recognised as important but also an area where further consideration is required in terms of the scope and content of Party reports. It was agreed that this item should be revisited at AC2. The meeting also agreed that a number of other data requests were unnecessary as the information was provided elsewhere (e.g. through reports of the Advisory Committee Working Groups) and these were also deleted.
- 16.1.6 It was agreed that Parties would use the reporting template attached as Annex 11 for submission of information to the Interim Secretariat. This information should be provided prior to AC2 to enable further consideration of this issue at that meeting.
- 16.1.7 The meeting accepted the offer of the Interim Secretariat to commence establishment of an appropriate web-based information exchange system for submission and presentation of this information.

⁴ Article IX 6. d) (ii) of the Agreement requires the Committee to submit reports on the implementation of the Agreement to the Secretariat not less than 120 days before the session of the Meeting of the Parties at which it is to be discussed.

16.2 REPORT ON ACTIVITIES OF ADVISORY COMMITTEE

- 16.2.1 It was agreed that the Chair, aided by the Vice-chair and, where appropriate, Chairs of Working Groups, would be responsible for the preparation of a single report covering activities up to and including the Second Meeting of the Advisory Committee for MOP2.
- 16.2.2 Further consideration may be required at AC2 on whether this report should be circulated to Committee Members for comment prior to submission to MOP2.

17. INDICATORS FOR THE SUCCESS OF ACAP

- 17.1 The Committee heard presentations on three papers relating to this issue: from Spencer Clubb (New Zealand) on paper AC1/Doc.17, *Developing Indicators to measure success in achieving the ACAP objective of favourable conservation status for albatrosses and petrels* (prepared jointly with the interim Secretariat); from Robert Crawford (South Africa) on AC1/Inf.4, *Indexing the Health of the Environment for Breeding Seabirds in the Benguela System*; and from Ben Sullivan (BirdLife International) on AC1/Inf.20 *Possibilities for the Development of ACAP Indicators*.
- 17.2 There was recognition of the critical importance of an indicator based on population trends (state indicator). The BirdLife International Red List Index was also identified as a useful headline indicator to monitor the success of ACAP in achieving its objectives. It was recognised however that there is a significant time lag associated with measurable changes in population trends as a result of actions taken by Parties. Parties would therefore explore the potential for developing a system of indicators that assess threatening processes (pressure indicators; e.g. levels of bycatch of ACAP species) and actions taken to ameliorate their impact (response indicators; e.g. the implementation of bycatch mitigation measures by fishers).
- 17.3 It was also noted that there was potential benefit in developing indicators that more closely measured the success of actions taken by ACAP in order to inform Countries considering the benefits of joining the Agreement, and to set a benchmark for indicators of success that RFMOs may be developing.
- 17.4 It was agreed that New Zealand, South Africa and BirdLife International should work together, along with other interested representatives, to develop the issue of indicators, building on the papers presented to the current meeting as well as the proposals for pressure and response indicators raised in discussion, and produce a paper for consideration at AC2.

18. SECOND MEETING OF THE ACAP ADVISORY COMMITTEE

- 18.1 John Cooper (South Africa) advised the meeting that, subject to confirmation through its parliamentary approval process, South Africa would submit a formal offer to host AC2 in Cape Town from 5 – 8 June 2006 (AC1/Doc.18). It also intended to host meetings of Advisory Committee Working Groups in the period prior to the meeting, from 2-3 June. This would enable the Chairs of the Working Groups to present their findings to the Advisory Committee.
- 18.2 The Committee thanked South Africa for its provisional offer to host AC2.

19. SECOND SESSION OF THE MEETING OF THE PARTIES TO ACAP

- 19.1 At MOP1, the UK had undertaken to consult with its authorities on the possibility of hosting MOP2. Eric Blencowe reported that the UK felt it was inappropriate at present to offer to host the meeting in the northern hemisphere, given that the Agreement currently has a southern hemisphere focus, and also because of the likely costs of attendance for delegates. The UK Government would, however, consider the possibility of assisting delegates in attending MOP2.
- 19.2 The Committee thanked the UK for its report and noted that offers to host MOP2 would be gratefully received by the Interim Secretariat. It was also noted that the ACAP budget includes an appropriation to cover the costs of the meeting so an offer from a Party to host the meeting could be cost-neutral.

20. OTHER BUSINESS

- 20.1 There were no calls for a re-election for the posts of Chair and Vice-chair of the Committee. The respective appointments of Mark Tasker and John Cooper were therefore confirmed until the end of the first AC meeting after MOP2.
- 20.2 For future meetings it was agreed that all papers should be dated to indicate when they were completed; and also that an upload date would be provided against papers placed on the ACAP website.
- 20.3 It was noted that there is likely to be a future call on the Secretariat to provide material to promote ACAP at international meetings, and that consideration should be given to an appropriation of funds from the ACAP budget for this purpose.

21. CLOSING REMARKS

- 21.1 The Chair noted that discussions had covered a wide range of issues and the meeting had achieved key aims to move forward the conservation of albatrosses and petrels and to achieve international collaboration and cooperation.
- 21.2 The Chair extended thanks to delegates who had assisted the Secretariat in writing the report; the interpreters; the suppliers of interpretation equipment; Hadley's Hotel; the Vice-chair John Cooper; to Australia for hosting the meeting and the Advisory Committee Dinner; and to the Interim Secretariat.
- 21.2 Delegates to the meeting thanked the Chair and the Vice-chair.

22. ADOPTION OF REPORT

- 22.1 The report of the meeting was adopted.

ANNEX 1

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ANNEX 2

LIST OF PAPERS FOR THE FIRST MEETING OF THE ADVISORY COMMITTEE TO THE AGREEMENT ON THE CONSERVATION OF ALBATROSSES AND PETRELS (ACAP/AC1/Doc.5 Rev 3)

Paper no.	Title	Author	Agenda Item
ACAP/AC1/Doc.1 Rev 4	Agenda	Interim Secretariat	2.
ACAP/AC1/Doc.2 Rev 3	Annotated Agenda	Interim Secretariat	2.
ACAP/AC1/Doc.3 Rev 1	Schedule	Interim Secretariat	2.
ACAP/AC1/Doc.4 Rev 1	Participant List	Interim Secretariat	2.
ACAP/AC1/Doc.5 Rev 3	List of Papers	Interim Secretariat	2.
ACAP/AC1/Doc.6	Report of the Interim Secretariat	Interim Secretariat	3.
ACAP/AC1/Doc.7	Report of the Depositary Government for the Agreement on the Conservation of Albatrosses and Petrels to the First Advisory Committee Meeting	Australia	4.
ACAP/AC1/Doc.8	Development of a Headquarters Agreement	Interim Secretariat /Australia	5.
ACAP/AC1/Doc.9	Financial Report	Interim Secretariat	6.
ACAP/AC1/Doc.10	Advisory Committee Rules of Procedure	Chair, Advisory Committee	7.
ACAP/AC1/Doc.11	Towards a review of the Population Status and Trends of Albatrosses and Petrels listed within the Agreement	Chair, Status and Trends Group	9.
ACAP/AC1/Doc.12	Towards a review of the Taxonomy of Albatrosses and Petrels	Chair, Taxonomy Group	10.
ACAP/AC1/Doc.13	Protection of Breeding Sites and status of Non-Native Species	Interim Secretariat	11.
ACAP/AC1/Doc.14	Advisory Committee Work Program	Interim Secretariat	14.
ACAP/AC1/Doc.15	Reporting by the Advisory Committee and Parties on the Implementation of the Agreement	Interim Secretariat	16.1
ACAP/AC1/Doc.16	Preparation of report on the activities of the Advisory Committee (Article IX (6) e))	Interim Secretariat	16.2
ACAP/AC1/Doc.17	Developing indicators to measure success in achieving the ACAP objective of favourable conservation status for albatrosses and petrels	Interim Secretariat / New Zealand	17.
ACAP/AC1/Doc.18	Second Meeting of the ACAP Advisory Committee	South Africa	18.
ACAP/AC1/Doc.19	Second Session of the Meeting of the Parties to ACAP	United Kingdom	19.
ACAP/AC1/Inf.1	Review of Criteria for the Identification of Internationally Important Breeding Sites Critical for Species Listed in Annex 1 of The Agreement on the Conservation of Albatrosses and Petrels	Institute of Antarctic and Southern Ocean Studies (IASOS)	11.
ACAP/AC1/Inf.2	Foraging Ranges and Overlap with Fisheries: the Global Procellariiform Tracking Database	BirdLife International	12.
ACAP/AC1/Inf.3	Incidental Mortality in Fisheries: the role and performance of RFMOs in the conservation of albatrosses and petrels: opportunities for ACAP	BirdLife International	13.
ACAP/AC1/Inf.4	Indexing the health of the environment for breeding seabirds in the Benguela system	South Africa	17.
ACAP/AC1/Inf.5	Conservation Status of ACAP species within the Antarctic Region	Scientific Committee on Antarctic Research (SCAR)	9.

Paper no.	Title	Author	Agenda Item
ACAP/AC1/Inf.6	Observer Report on the 14th Special Meeting of the International Commission for the Conservation of Atlantic Tunas (ICCAT), New Orleans, USA - November 15 to 21, 2004	United States of America	15.
ACAP/AC1/Inf.7	IUCN World Conservation Congress, Bangkok, 17-25 Nov 2004	Interim Secretariat	15.
ACAP/AC1/Inf.8	Notification to SADC (Southern African Development Community) of the Agreement on the Conservation of Albatrosses and Petrels and solicitation of their support for the Agreement	South Africa	15.
ACAP/AC1/Inf.9	Observer report on the FAO Committee on Fisheries, 26 th Session, Rome, Italy, 7-11 March 2005	Australia	15.
ACAP/AC1/Inf.10	Report on the 28 th Antarctic Treaty Consultative Meeting, held in Stockholm, 6-17 June 2005	Australia	15
ACAP/AC1/Inf.11	Paper presented by ACAP's observer to the Inter-American Tropical Tuna Commission (IATTC)	Spain	15.
ACAP/AC1/Inf.12	Report of the Woods Hole Working Group on Albatross Demography	Christine Hunter and Hal Caswell (report submitted by USA)	9.
ACAP/AC1/Inf.13	Thinking big – taking a large-scale approach to seabird bycatch	Lewison <i>et al.</i> (paper submitted by USA)	13.
ACAP/AC1/Inf.14	Calendar of Meetings	Interim Secretariat	15.
ACAP/AC1/Inf.15	Fourth Meeting of Regional Fisheries Bodies (the RFB Secretariats Network), Rome 14-15 March 2005	(Copy of report of meeting)	15.
ACAP/AC1/Inf.16	Seabird Bycatch in New Zealand Fisheries	New Zealand	13.
ACAP/AC1/Inf.17	Guidelines for Application of IUCN Red List Criteria at Regional Levels	IUCN	17.
ACAP/AC1/Inf.18	IUCN Red List Categories and Criteria	IUCN	17.
ACAP/AC1/Inf.19 Rev 1	Development of Best Practices for the Collection of Longline Data to Facilitate Research and Analysis to Reduce Bycatch	Dietrich <i>et al.</i> (paper submitted by USA)	13.
ACAP/AC1/Inf.20	Possibilities for the development of ACAP Indicators	BirdLife International	17.

ANNEX 3 (ACAP/AC1/Doc.1 Rev 4)

AGENDA FOR THE FIRST MEETING OF THE ACAP ADVISORY COMMITTEE (AC1), JULY 2005	
Agenda item	Documents
1. Opening Remarks	
2. Adoption of the Agenda	ACAP/AC1/Doc.1 ACAP/AC1/Doc.2 ACAP/AC1/Doc.3 ACAP/AC1/Doc.4 ACAP/AC1/Doc.5
3. Report from Interim Secretariat	ACAP/AC1/Doc.6
4. Report of Depository	ACAP/AC1/Doc.7
5. Establishment of ACAP Secretariat	ACAP/AC1/Doc.8
6. Financial Report	ACAP/AC1/Doc.9
7. Rules of Procedure	ACAP/AC1/Doc.10
8. Action Plan	
9. Review of the Status and Trends of Albatrosses and Petrels Listed On Annex 1 of The Agreement	ACAP/AC1/Doc.11 ACAP/AC1/Inf.5 ACAP/AC1/Inf.12
10. Taxonomy of Albatrosses and Petrels	ACAP/AC1/Doc.12
11. Breeding Sites	ACAP/AC1/Doc.13 ACAP/AC1/Inf.1
12. Foraging Ranges and Overlap with Fisheries	ACAP/AC1/Inf.2
13. Incidental Mortality in Fisheries	ACAP/AC1/Inf.3 ACAP/AC1/Inf.13 ACAP/AC1/Inf.16 ACAP/AC1/Inf.19
14. Advisory Committee Work Program	ACAP/AC1/Doc.14
15. Reports from ACAP Observers At Other International Meetings	ACAP/AC1/Inf.6 ACAP/AC1/Inf.7 ACAP/AC1/Inf.8 ACAP/AC1/Inf.9 ACAP/AC1/Inf.10 ACAP/AC1/Inf.11 ACAP/AC1/Inf.14 ACAP/AC1/Inf.15
16. Advisory Committee Reporting to MOP2: 16.1 Implementation of the Agreement 16.2 Activities of the Advisory Committee	ACAP/AC1/Doc.15 ACAP/AC1/Doc.16
17. Developing Indicators To Measure The Success Of ACAP	ACAP/AC1/Doc.17 ACAP/AC1/Inf.4 ACAP/AC1/Inf.17 ACAP/AC1/Inf.18 ACAP/AC1/Inf.20
18. Second Meeting of the Advisory Committee	ACAP/AC1/Doc.18
19. Second Session of the Meeting of the Parties to ACAP	ACAP/AC1/Doc.19
20. Other Business	
21. Closing Remarks	
22. Adoption of Report	

ANNEX 4

RULES OF PROCEDURE FOR THE ACAP ADVISORY COMMITTEE

PART I

MEETINGS, DELEGATES, OBSERVERS, SECRETARIAT

Rule 1: Meetings

1. The Advisory Committee (hereafter referred to as the 'Committee') shall meet annually, unless decided otherwise by the Committee or instructed by the Meeting of Parties, preferably in association with another event that would reduce the travelling costs of participants.
2. At each Meeting, the Committee shall decide on the date, location and duration of the next Meeting. The Secretariat shall notify Parties of these details not less than 120 days before the next Meeting.

Rule 2: Delegates

1. A Party to the Agreement (hereafter referred to as a "Party") shall be entitled to appoint one member to the Committee (hereafter referred to as the Committee Member) and such other Alternative Representatives and Advisers as the Party may deem necessary. Parties shall submit the names of their Committee Member and Alternate Committee Members and Advisers to the Secretariat through their coordinating authorities prior to the start of each Meeting.
2. Subject to the provisions of Rule 13 paragraph 1, the Committee Member shall exercise the voting rights of that Party. In the Committee Member's absence, an Alternate Committee Member of that Party shall act in the Committee Member's place over the full range of functions.
3. The appointed Committee Member or Alternate Committee Member shall be available for consultation between Meetings.

Rule 3: Observers

1. All signatories to the Agreement, other States which are not Parties, any member economy of the Asia Pacific Economic Co-operation Forum in respect of Article VIII, paragraph 15 of the Agreement, the United Nations, any specialised Agency of the United Nations, any regional economic integration organisation, any secretariat of a relevant international convention, particularly regional fisheries management organisations, may send observers to Committee meetings, who shall have the right to participate but not vote.
2. Any international scientific, environmental, cultural or technical body concerned with the conservation and management of marine living resources or the conservation of albatrosses and petrels may request admittance to Committee meetings. Such participation may include submitting documents to the Secretariat for distribution at meetings as information documents and addressing the Committee.
3. Written applications for attendance from such international bodies (described in paragraph 2) should be received by the Secretariat at least 90 days before the relevant meeting, and circulated forthwith by the Secretariat to Parties. Parties shall inform the Secretariat of their acceptance or rejection of all applications no less than

60 days before the meeting. An applicant shall be permitted to attend as a non-voting observer unless one third of the Parties that respond object to their application.

4. Any other scientific, environmental, cultural or technical body concerned with the conservation and management of marine living resources or the conservation of albatrosses and petrels may request admittance to Committee meetings. Such participation may include submitting documents to the Secretariat for distribution to the meeting as information documents and addressing the Committee.
5. Written applications for attendance from such other bodies (described in para 4) should be received by the Secretariat at least 60 days before the relevant meeting, and circulated forthwith by the Secretariat to Parties. Parties shall inform the Secretariat of their acceptance or rejection of all applications no less than 30 days before the meeting. An applicant shall be permitted to attend as a non-voting observer provided no objection is received.
6. Prior to the meeting, the names of representatives of observers shall be submitted to the Secretariat by the State, agency, organisation or body invited to attend.
7. Seating limitations and the financial capacity of the Secretariat may require that no more than two observers from any non-Party State or organisation be present at Meetings.

Rule 4: Secretariat

1. Unless otherwise instructed by the Parties, the Secretariat shall service the Committee.

PART II

OFFICERS

Rule 5: Chair

1. The Committee shall elect a Chair and a Vice-chair from among the Committee Members or their Alternate Committee Members in accordance with Rule 12.
2. After election, the Chair and Vice-chair of the Committee shall hold office until the end of the first Meeting of the Committee following the next session of the Meeting of Parties.
3. The Chair and Vice-chair may be nominated for re-election at the end of a term of office. The Chair and Vice-chair shall not normally hold office for more than three consecutive terms.

Rule 6: Presiding officer

1. The Chair shall preside at all Meetings of the Committee.
2. If the Chair is absent or is unable to discharge the duties of Presiding Officer, the Vice-chair shall deputise.
3. In the event that both the Chair and the Vice-chair are absent or unable to discharge the duties of Presiding Officer, the appointed members present shall elect a Chair from amongst the Committee Members and their Alternate Committee Members for the duration of that Meeting.

4. If the Presiding Officer is a member of the Committee for whom no alternate has been appointed or an appointed alternate is not present, the Presiding Officer may vote.

PART III

RULES OF ORDER AND DEBATE

Rule 7: Powers of presiding officer

1. In addition to exercising powers conferred elsewhere in these Rules, the Presiding Officer shall at Meetings:
 - a) open and close the Meeting;
 - b) direct the discussions;
 - c) ensure the observance of these Rules;
 - d) accord the right to speak;
 - e) put questions to the vote and announce decisions;
 - f) rule on points of order; and
 - g) subject to these Rules, have complete control of the proceedings of the Meeting and the maintenance of order.
2. The Presiding Officer may, in the course of discussion at a Meeting, propose:
 - a) time limits for speakers;
 - b) limitation of the number of times the members of a delegation or an observer may speak on any question;
 - c) the closure of the list of speakers;
 - d) the adjournment or the closure of the debate on the particular subject or question under discussion;
 - e) the suspension or adjournment of any Meeting; and
 - f) the establishment of discussion and drafting groups on specific issues.

Rule 8 – Seating, Quorum

1. No Committee meetings shall take place in the absence of a quorum. A quorum for Committee meetings shall consist of four Committee Members or one-half of the Committee Members present at the meeting, whichever is the greater.

Rule 9: Right to speak

1. The Presiding Officer shall call upon speakers in the order in which they signify their desire to speak, with precedence given to the Committee Members.
2. A Committee Member, advisor or observer may speak only if called upon by the Presiding Officer, who may call a speaker to order if the remarks are not relevant to the subject under discussion.
3. A speaker shall not be interrupted, except on a point of order. The speaker may, however, with the permission of the Presiding Officer, give way during his speech to allow any participant or observer to request elucidation on a particular point in that speech.

Rule 10: Procedural motions

1. During the discussion of any matter, a Committee Member may call a point of order, and the point of order shall be immediately, where possible, decided by the Presiding Officer in accordance with these Rules. A Committee Member may appeal against

any ruling of the Presiding Officer. The appeal shall immediately be put to the vote, and the Presiding Officer's ruling, shall stand unless a majority of the Parties present and voting decides otherwise. A delegate calling a point of order may not speak on the substance of the matter under discussion.

2. The following motions shall have precedence in the following order over all other proposals or motions before the Meeting:
 - a) to suspend the Meeting;
 - b) to adjourn the Meeting;
 - c) to adjourn the debate on the particular subject or question under discussion;
 - d) to close the debate on the particular subject or question under discussion.

Rule 11: Arrangements for debate

1. The Meeting may, on a proposal by the Presiding Officer or by a Committee Member, limit the time to be allowed to each speaker and the number of times anyone may speak on any question. When the debate is subject to such limits, and a speaker has spoken for the allotted time, the Presiding Officer shall call the speaker to order without delay.
2. During the course of a debate the Presiding Officer may announce the list of speakers, and, with the consent of the Committee, declare the list closed. The Presiding Officer may, however, accord the right of reply to any individual if a speech delivered after the list has been declared closed makes this desirable.
3. During the discussion of any matter, a Committee Member may move the adjournment of the debate on the particular subject or question under discussion. In addition to the proposer of the motion, a Committee Member may speak in favour of, and a Committee Member of each of two Parties may speak against the motion, after which the motion shall immediately be put to the vote. The Presiding Officer may limit the time to be allowed to speakers under this Rule.
4. A Committee Member may at any time move the closure of the debate on the particular subject or question under discussion, whether or not any other individual has signified the wish to speak. Permission to speak on the motion for closure of the debate shall be accorded only to a Committee Member from each of two Parties wishing to speak against the motion, after which the motion shall immediately be put to the vote. The Presiding Officer may limit the time to be allowed to speakers under this Rule.
5. During the discussion of any matter a Committee Member may move the suspension or the adjournment of the Meeting. Such motions shall not be debated but shall immediately be put to the vote. The Presiding Officer may limit the time allowed to the speaker moving the suspension or adjournment of the Meeting.

Rule 12: Taking of Decisions

1. The Presiding Officer shall put to all Committee Members all questions, proposals and actions requiring decisions. Decisions shall be adopted by consensus or, if consensus cannot be achieved, by voting.

PART IV

VOTING

Rule 13: Voting

1. Without prejudice to the provisions of Rule 2, Paragraph 2, each Committee Member shall have one vote.
2. Parties which are one year behind in paying their budget contributions on the date of the first day of the Committee meeting shall not be eligible to vote unless the Meeting of Parties have agreed to allow those Parties to exercise their vote in accordance with Rule 20 (paragraph 2) of the Rules of Procedure for the Meeting of Parties.
3. The Committee shall normally vote by show of hands at a meeting, but any Committee Member may request a roll-call vote. In the event of a vote between Meetings, there will be a postal or email ballot. Voting by email or postal voting shall be coordinated by the Secretariat.
4. At the election of officers, any Committee Member may request a secret ballot. If seconded, the question of whether a secret ballot should be held shall immediately be voted upon. The motion for a secret ballot may not be conducted by secret ballot.
5. Voting by roll-call or by secret ballot shall be expressed by "Yes", "No" or "Abstain". Only affirmative and negative votes shall be counted in calculating the number of votes cast by Committee Members present and voting.
6. If, during the course of a person being elected to a position, no candidate obtains the support of more than half of the Parties present and voting in the first ballot, a second ballot shall be taken between the two candidates obtaining the largest number of votes. If in the second ballot the votes are equally divided, the Presiding Officer shall decide between the candidates by drawing lots.
7. The Presiding Officer shall be responsible for the counting of the votes and shall announce the result. The Presiding Officer may be assisted by the Secretariat. Voting by email or postal ballot shall be co-ordinated by the Secretariat.
8. After the Presiding Officer has announced the beginning of the vote, it shall not be interrupted except by a Committee Member on a point of order in connection with the actual conduct of the voting. The Presiding Officer may permit Committee Members to explain their votes either before or after the voting, and may limit the time to be allowed for such explanations.

Rule 14: Majority and voting procedures on motions and amendments

1. Decisions, within the limit of the power available to the AC, relating to rules of procedure and financial matters shall be adopted by consensus.
2. Any other decision taken by the AC shall be decided by a two thirds majority of the Committee Members present and voting with the exception of the election of officers which shall be undertaken in accordance with Rule 13.
3. If an amendment is moved to a proposal, the amendment shall be voted on first. If the amendment is adopted, the amended proposal shall then be voted upon.

PART V

LANGUAGES AND RECORDS

Rule 15: Working languages

1. English, French and Spanish shall be the working languages of any Committee meeting and working groups.
2. If requested by any Party, speeches made in any of the working languages shall, as feasible, be interpreted into another working language.
3. The official documents of the meeting shall be distributed in the working languages. Information papers will not normally be translated.

Rule 16: Other languages

1. A speech may be made in a language other than a working language if the speaker provides for interpretation into a working language. Interpretation by the Secretariat into another working language may be based upon the first interpretation.
2. Any document submitted to the Secretariat in any language other than a working language shall be accompanied by a translation into one of the working languages, this translation being trustworthy.

Rule 17: Documents

1. The documents for each meeting of the Committee shall be distributed to the Parties in the working languages by the Secretariat at least 30 days before the opening of the Meeting. If documents are to be translated by the Secretariat, they shall be sent to the Secretariat by those submitting them at least 60 days in advance of the Meeting. Information papers will not normally be translated.
2. At the discretion of the Chair, in exceptional circumstances documents may be accepted after these deadlines, but not later than two weeks before the Meeting. Such documents shall be submitted in all working languages.
3. Wherever practicable, documents will be distributed electronically.

Rule 18: Record of the Meeting

1. Records of the Meeting shall be circulated to all Parties in the working languages of the Meeting.
2. The Committee and working groups shall decide upon the form in which their records shall be prepared.

PART VI**OPENNESS OF DEBATES****Rule 19: Committee meetings**

1. Subject to seating availability, all Meetings shall be open to the public unless two thirds of the Parties present and voting at the Meeting decide that a session be closed to the public.

PART VII
WORKING GROUPS

Rule 20: Establishment of working groups

1. The Committee may establish such working groups as may be necessary to enable it to carry out its functions. It shall appoint a Convenor of each working group and define its terms of reference. It may also define the composition of each working group. The Convenor may co-opt members to the working group.
2. As a general rule, meetings of working groups shall be limited to the Committee Members, Alternate Committee Members, their advisors, members appointed by the Committee and to members co-opted by the Convenor of the working group.

Rule 21: Procedure

1. Insofar as they are applicable, these Rules shall apply *mutatis mutandis* to the proceedings of working groups.

ANNEX 6

RULES FOR ACCESS AND USE OF DATA ON ALBATROSSES AND PETRELS PROVIDED TO THE ACAP SECRETARIAT

The following Rules for Access and Use of ACAP Data pertaining to the status and trends of albatrosses and petrels listed by the Agreement were adopted by the first Advisory Committee Meeting in July 2005. Guidance in the development of these rules was sourced from BirdLife International and CCAMLR.

It is recognised that:

1. All data submitted to the ACAP Secretariat, and maintained by the Secretariat, shall be available to Members of the Status and Trends Working Group for analysis and preparation of documents for the Agreement.
2. Inclusion of data, analyses or results from data by the Secretariat into Working Papers, Information Papers, and any other documents tabled at meetings does not constitute publication. Papers containing disaggregated data which are presented at meetings may contain a caveat to indicate that the data may not be used without consent of the provider(s).

By using any data in the Status and Trends database, users agree to the following terms and conditions:

1. Not to use data in any publication, product, or commercial application without prior written **consent** from the original data provider(s).
2. Once consent has been obtained, users shall adhere to the following conditions:
 - The original data provider(s) must be offered **co-authorship** of any product including data that are unpublished and not in the public domain. Ultimately, inclusion as an author is decided by the data provider(s).
 - Data providers have the right to approve the level of detail revealed in documents using their data and stipulate terms and/or levels of data security if necessary.
3. No data user shall hold ACAP or the original data provider(s) **liable** for errors in the data. While every effort has been made to ensure the integrity and quality of the database, ACAP (or whomever maintains the database) cannot guarantee the accuracy of the datasets contained herein.

ANNEX 7

DRAFT TERMS OF REFERENCE FOR THE BREEDING SITES WORKING GROUP

The ACAP Advisory Committee established a Working Group on Breeding Sites at its first meeting.

The aim of this Working Group is to oversee the collection and collation of the most up to date relevant information on breeding sites of each species of albatross and petrel listed on Annex 1 of the ACAP Agreement, and to produce an assessment of the threats to species from factors associated with the sites.

The data for this review will be sought from Parties and Signatories to ACAP who are Breeding Range States (ie are home to breeding populations) of ACAP listed species.

Work Programme for Breeding Sites Working Group

The terms of reference for the group are:

- 1 Recommend data submission proforma
- 2 Identify suitable database structure
- 3 Collate and submit data and populate database
- 4 Conduct gap analyses to identify requirements for additional data for sites
- 5 Collect additional data to fill gaps and complete review
- 6 Coordinate with the ACAP Status and Trends Working Group, especially with respect to database structure

Note that significant work towards achieving these items has already been carried out by the formation of an ad hoc working group coordinated by the Secretariat prior to first Advisory Committee meeting.

Membership of Working Group

The group will be chaired by Susan Waugh of New Zealand with a membership comprised of representatives from Breeding Range States for ACAP albatrosses and petrels which are Parties or Signatories to ACAP and invited experts from ACAP observer organisations.

National Coordinators for Breeding Sites Forms

Party and Signatories	National coordinator for breeding sites
Argentina	<i>To be advised</i>
Australia	Barry Baker, Australian Antarctic Division
Chile	<i>To be advised</i>
Ecuador	<i>To be advised</i>
France	<i>To be advised</i>
New Zealand	<i>To be advised</i>
Norway	<i>To be advised</i>
Peru	<i>Not a breeding range state</i>
South Africa	John Cooper, University of Cape Town
Spain	<i>Not a breeding range state</i>
United Kingdom	Mark Tasker, Joint Nature Conservation Committee
Birdlife International	<i>To be advised</i>
SCAR	Eric Woehler , SCAR Group of Experts on Birds

Timeframe for future work

The following timetable has been put forward for consideration by the ACAP Advisory Committee (AC1), and to be confirmed by parties intersessionally.

Action	To be completed by	Responsibility
Advise national coordinators	30 September 2005	Parties and Signatories (Breeding Range States)
Adopt terms of reference	30 September 2005	Parties and Signatories (Breeding Range States)
Examine options for data storage and access to information in consultation with parties	30 November 2005	Susan Waugh and Working Group (WG) members
Revise proformas		
-Submit comments on existing proformas	30 September 2005	WG members
-Provide revised proformas	15 December 2005	Susan Waugh
Confirm a database format for use by ACAP	15 December 2005	Susan Waugh and WG members
Conduct initial gap analysis	1 February 2006	Susan Waugh and WG members
Implement population of database	1 February 2006	
Data submission from parties (staged through 3 years)	1 March 2006 1 March 2007 1 March 2008	Parties and Signatories (Breeding Range States)
Meeting of Working Group prior to AC2 to formulate analyses and report	May 2006	WG members
Provide working group report and assessment of data submitted by this date to AC2	May 2006	Susan Waugh and WG members
Provide working group report approved by the AC2 to the MOP2.	November 2006	Susan Waugh and WG members

Information Storage:

The views of Parties and contributors of data will be canvassed regarding options for storage of data, and database formats. A paper will be prepared by the Chair summarising the findings of this review, with recommendations on database structure made to the Secretariat. This will be advanced intersessionally with the aim of establishing populated databases prior to AC2.

Spatial, numerical or text information shall be considered in the development of any database. Protected web-access to submitted information shall be recommended for working group members.

In particular, examination of existing colony registers shall be undertaken, partly to ensure that experience of parties in best-practice data-management is brought forward, and partly to avoid specifying reformatting of data unnecessarily for the ACAP data compilation in the revision of proformas for data submission.

Presentation of data:

Analyses and summaries of breeding site data will be available with free access on the ACAP web site.

ANNEX 8

Priorities for studies to fill gaps in remote-tracking data (paragraph 12.3, points (i) and (ii))

(a) Gaps in data for breeding populations

Species (Status)	Sites with >20% popn
Atlantic Yellow-nosed Albatross (EN)	Tristan da Cunha
Black-browed Albatross (EN)	(Falklands / Malvinas)
Buller's albatross (VU)	Chatham Is
Campbell Albatross (VU)	(Campbell Is)
Light-mantled Albatross (NT)	Auckland
Salvin's Albatross(VU)*	Bounty Islands
Shy Albatross (NT)	Auckland
Sooty Albatross (EN)	Prince Edward, Tristan
Southern Royal Albatross(VU)	(Campbell)
Southern Giant-petrel (VU)	Falklands / Malvinas (Antarctic Peninsula)

(b) Gaps in data for non-breeding populations

Species	Sites with >20% popn
Amsterdam Albatross (CR)*	Amsterdam Is.
Atlantic Yellow-nosed Albatross (EN)	Tristan da Cunha
Buller's Albatross (VU)	Chatham
Campbell Albatross (VU)*	Campbell Is
Grey-headed Albatross (VU)	(South Georgia / Islas Georgias del Sur)
Indian Yellow-nosed Albatross (EN)*	Amsterdam
Laysan Albatross (VU)*	Hawaiian Is
Light-mantled Albatross (NT)*	South Georgia / Islas Georgias del Sur, Auckland
Salvin's Albatross (VU)*	Bounty Islands
Shy Albatross (NT)	Auckland
Sooty Albatross (EN)*	Gough, Prince Edward, Tristan
Southern Royal Albatross (VU)*	Campbell
Tristan Albatross (EN)*	Gough
Wandering Albatross (VU)	(Crozet)
Northern Giant-petrel (NT)*	South Georgia / Islas Georgias del Sur
Southern Giant-petrel (VU)	Falklands / Malvinas

Adapted from table 2 of paper AC1/Inf.2. Species marked * are those for which no tracking data yet exist. Sites in parentheses are those where data exist but require enhancement

ANNEX 9

ACAP REPRESENTATION AT FUTURE INTERNATIONAL MEETINGS

Date	Event/opportunity	Location	Observer
18-22 July 2005	IOTC Working Party on Bycatch	Phuket, Thailand	BirdLife International
25-29 July 2005	International Fishers Forum 3	Yokohama, Japan	USA
8-19 August 2005	WCPFC, Scientific Committee (first meeting of Ecosystem and Bycatch Working Group, Sat am 13th Aug)	Noumea, New Caledonia	France
5-8 Sept 2005	CCSBT Scientific Committee	Taipei, Taiwan	New Zealand
26-30 Sept 2005	Bycatch Mitigation Workshop seabirds/sharks/turtles	Borneo	BirdLife International
3-7 Oct 2005	ICCAT Scientific Committee meeting, including meeting of Bycatch Working Group	Madrid, Spain	[Spain] / UK
10-21 Oct 2005	CCAMLR, Working Group on Fish Stock Assessment; and Working Group on Incidental Mortality Associated with Fishing	Hobart, Australia	USA
24 Oct – 5 Nov 2005	CCAMLR Scientific Committee Meeting (24-29 Oct) and Commission (1-5 Nov)	Hobart, Australia	USA
11-14 Oct 2005	CCSBT Commission	Taipei, Taiwan	New Zealand
25-28 Oct 2005	International Marine Protected Areas Congress	Geelong, Australia	Interim Secretariat
7-11 Nov 2005	IOTC, Scientific Committee	Victoria, Seychelles	Australia
14-18 Nov 2005	Conference on Population Ecology & Conservation of Mediterranean Seabirds	Madrid, Spain	[Spain] / BirdLife International
14-20 Nov 2005	ICCAT Commission meeting	Seville, Spain	[Spain]
16-25 Nov 2005	CMS: 8 th Meeting of the Conference of the Parties (COP), Scientific Council and Standing Committee Meeting	Nairobi, Kenya	UK (AC chair) / Interim Secretariat
Dec 2005?	IOTC Commission meeting		Australia
Jan 2006?	IATTC Bycatch Working Group		USA
23-27 Jan 2006	Global Conference on Oceans, Coasts and Islands	Paris	[further information to be sought]
14-17 Feb 2006	First Formal Meeting of new RFMO for non-migratory species in the South Pacific	Wellington	[further information to be sought]
20-23 Feb 2006	6 th Meeting CCSBT Ecologically Related Species (Bycatch) Working Group	Kaohsiung, Taiwan	Australia
April 2006	South American Fishers Forum	Brazil	Argentina
May 2006	UN Fish Stocks Agreement Review		[further information to be sought]
June 2006	Antarctic Treaty Consultative Meeting and Committee for Environmental Protection	Edinburgh, Scotland	Australia
January 2007	Meeting of the five tuna RFMOs	Japan	

ANNEX 10

FORMAT FOR REPORT FROM THE ADVISORY COMMITTEE TO THE SECOND SESSION OF THE MEETING OF THE PARTIES ON THE IMPLEMENTATION OF THE AGREEMENT

Following consideration of a draft format for the Advisory Committee (AC) report to the Meeting of Parties on the implementation of the Agreement, (Article IX (6) d)) it was agreed that Parties, or others, would identify specific formats for each of the items of information to be provided.

REPORT SECTION	ACTION PLAN REFERENCE	AC WORK PROGRAMME REFERENCE.	AGREEMENT REFERENCE	REVIEW BY*	NOTES
Reporting Period					
Collation of information by Advisory Committee	5.				
Assessment of the status and trends of populations of albatrosses and petrels	5.1 a)	2. (Status and Trends Working Group)		Status and Trends Group	
Identification of internationally important breeding sites	5.1 b)	7.1, (3 also relevant)			Reporting on this issue to be considered further at AC2
Review of foraging ranges, foraging areas, migration routes and migration patterns.	5.1 c)	4. (especially 4.1-4.3)		United Kingdom	
Identification and assessment of known and suspected threats.	5.1 d)	5 (also 3 for breeding site threats)	III (1) c)		For MOP2 anticipate a focus on threats to breeding sites based on the work of the breeding sites working group
Identification of existing and new methods to avoid or mitigate threats	5.1 e)	6	III (1) c)		Review at AC2 based on information provided in Party reports
Review of data on the fishery-related mortality of albatrosses and petrels	5.1 f)	5.1			Reports from Parties to be based on NZ report (AC1/Inf.16). Duke University (USA) to be approached to provide information for areas outside national jurisdictions
Review of data on distribution and seasonality of effort in	5.1 g)	4.4			Consideration to be given to commissioning reviews on a 5 yearly basis and working with

* Identifies the Parties or others responsible for identifying reporting formats for individual items and responding to the Secretariat (by 31 August 2005 if possible)

REPORT SECTION	ACTION PLAN REFERENCE	AC WORK PROGRAMME REFERENCE.	AGREEMENT REFERENCE	REVIEW BY*	NOTES
fisheries effecting albatrosses and petrels					RFMOs to obtain relevant data
Review of the status at breeding sites of introduced animals, plants and disease-causing organisms	5.1 h)	3 (this task is not specifically listed under 3 but is implied)	III (1) b)	Breeding sites group	
Reviews of the nature of, coverage by and effectiveness of, protection arrangements for albatrosses and petrels	5.1 i)	3.4			Review at AC2 based on information provided in Party reports
Review of recent and current research on albatrosses and petrels with relevance to their conservation status	5.1 j)			SCAR / Vice Chair	
Lists of authorities, research centres, scientists and non-governmental organisations concerned with albatrosses and petrels	5.1 k)			Secretariat	
Directory of legislation concerning albatrosses and petrels	5.1 l)	3 (some information on legislation requested in breeding sites proformas)		Secretariat	
Review of education and information programmes aimed at conserving albatrosses and petrels	5.1 m)		III (1) (e), (f)		Review at AC2 based on information provided in Party reports
Review of current taxonomy in relation to albatrosses in petrels	5.1 n)	1. (Taxonomy Working Group)		Taxonomy working group	
Requirements for Conservation guidelines	7.1				
Conservation status of ACAP species					
Review of each species against the criteria for favourable			II (1)		

REPORT SECTION	ACTION PLAN REFERENCE	AC WORK PROGRAMME REFERENCE.	AGREEMENT REFERENCE	REVIEW BY*	NOTES
conservation status.					
Emergency Criteria			VIII (11) e)		Review at AC2 based on information provided in Party reports
Overview of Action Plan implementation					Review at AC2 based on information provided in Party reports
Summary of progress to date					As above
Outline of priorities for implementation over the next reporting period					As above
Outline of priorities for international cooperation over the next reporting period					As above
Outline of priorities for research over the next reporting period			III (1) d)		As above
Overview of known or potential international funding mechanisms and any funding provided to Parties through the Agreement to assist implementation					As above

ANNEX 11

FORMAT FOR REPORTS FROM PARTIES ON THE IMPLEMENTATION OF THE AGREEMENT

Proposed format for Party reports to the Secretariat and Advisory Committee (Article VII (1) c)).

As noted above, it is proposed that the report will include the following sections AS APPROPRIATE depending on progress made with the implementation of the Agreement, the Advisory Committee Work Program, and priorities set by the Meeting of the Parties / Advisory Committee.

REPORT SECTION	ACTION PLAN REFERENCE	AC WORK PROGRAMME REFERENCE	AGREEMENT REFERENCE
Reporting Period			
Overview of Implementation of Agreement and Action Plan	7.		
Outline of planned actions for national implementation over the next three years			
Species conservation			
Report on any exemptions to prohibitions on the taking or harmful interference with albatrosses and petrels			III (3)
Use and trade	1.1.1, 1.1.2		
Single or multi-species conservation strategies / Action Plans	1.1.3		
Emergency Measures	1.2		VIII (11) e)
Re-establishment schemes	1.3		
Legal and policy instruments for species protection of albatrosses and petrels	5.1 I), 3.1	3 (some information on legislation requested in breeding sites proformas)	
Legal and policy instruments for environmental impact assessments (EIAs)			
Habitat conservation			
Measures (legal and policy instruments and actions) to implement protection and management of breeding sites including habitat restoration.	2.2	3 (information on management plans and actions at breeding sites requested)	III (1) a)
[Sustainable management of marine living resources which provide food for albatrosses and petrels]	2.3.1 a)		
Management and protection of important marine areas for albatrosses and petrels	2.3.2, 2.3.3	4	
Management of human activities			
Report on EIAs related to albatrosses and petrels	3.1		
Measures to reduce or eliminate incidental mortality in fisheries	3.2	6	
Measures to combat IUU fishing	3.2.4	6	
Measures to minimise discharge of pollutants and marine debris (with reference to MARPOL)	2.3.1 b), 3.3		
Research and monitoring			

REPORT SECTION	ACTION PLAN REFERENCE	AC WORK PROGRAMME REFERENCE	AGREEMENT REFERENCE
Ongoing research programmes relating to the conservation of albatrosses and petrels.	4.1		
Observer programmes to monitor fisheries bycatch of albatrosses and petrels	4.2	5.1	
National institutions (lists of authorities, research centres, scientists and non-governmental organisations) involved in albatross and petrel conservation			
Education and public awareness			
Dissemination of information / training for 'user audiences' e.g. scientists, fishers, conservation bodies, and decision-makers	6.1		
Dissemination of information to the general public	6.2		
Bibliography List of recent relevant publications (since the last report) including scientific and popular articles, videos, websites, pamphlets, manuals, identification guides, etc.			