



Agreement on the Conservation
of Albatrosses and Petrels

To: Advisory Committee Members
National Contact Points
Meeting Attendees

AC11 Meeting Circular 1 - Meeting location and dates, submission of documents and application from Observers

Location and Dates

The Eleventh Meeting of ACAP's Advisory Committee (AC11) will be held from Monday 13 to Friday 17 May 2019, in the [Jurere IL CAMPANARIO Hotel](#), Florianopolis, Brazil.

Meetings of the Seabird Bycatch Working Group, and the Population and Conservation Status Working Group will precede AC11 at the same venue (SBWG9 from Monday 6 to Wednesday 8 May, and PaCSWG5 from Thursday 9 to Friday 10 May).

A Heads of Delegation meeting will be convened on Sunday 12 May 2019 in the late afternoon/ evening. The time for this meeting will be advised closer to the meeting date.

Meeting Documents

The deadlines for submission and distribution of meeting documents for AC11 and the Working Group meetings follows:

- | | |
|------------------|---|
| 11 January 2019 | Draft agenda for AC11 (and Working Groups) distributed by the Secretariat |
| 12 February 2019 | Deadline for inclusion of new items in the meeting agendas |
| 14 March 2019 | Revised draft agendas for AC11 and Working Group meetings distributed |
| 7 March 2019 | Deadline for submission of AC11 Working Papers and Working Group Papers requiring translation (full documents are required by this deadline, however, only the abstracts of WG papers will be translated). |

29 March 2019 Deadline for submission of **AC11 Information Papers**, and **Working Group Information Papers**.

6 April 2019 Meeting documents distributed in all working languages by the Secretariat

Dates are close of business local times. Meeting documents will not be accepted after these dates. It would assist the operation of the Secretariat if papers were submitted as early as possible. It would be appreciated if participants could advise the Secretariat in advance of any papers that they intend submitting to the meetings.

Applications for Observer Status

The deadlines for submission of requests for Observer status to attend AC11 are:

12 February 2019 Deadline for submission of written requests for observer status by international bodies

14 March 2019 Deadline for submission of written requests for observer status from non-international bodies

14 March 2019 International bodies advised if their request for observer status has been approved

12 April 2019 Non-international bodies advised if their request for observer status has been approved

Information on registration and other meeting arrangements will be provided in Meeting Circular 2.



Dr Marco Favero
Executive Secretary
ACAP Secretariat



Nathan Walker
Chair
ACAP Advisory Committee

19 October 2018