



Agreement on the Conservation
of Albatrosses and Petrels

To: Advisory Committee Members
ACAP National Contact Points
Meeting Attendees

AC13 Meeting Circular 2 – Dates and Venue for AC and Working Group Meetings, Workshop on Bycatch data, Template for Meeting Documents, Meeting Registration and Hotel information.

Dates and Venue for AC13 and Working Group Meetings

As advised in AC13 Circular 1, the Thirteenth Meeting of ACAP's Advisory Committee (AC13) will be held from Monday 22 to Friday 26 May 2023, in Edinburgh, United Kingdom. The venue for the meeting will be **Queen Elizabeth House**, a UK government building located at 1 Sibbald Walk, in the historic Royal Mile area.

Meetings of the Seabird Bycatch Working Group, the Population and Conservation Status Working Group and a joint meeting of both Working Groups will precede AC13 at the same venue.

A Heads of Delegation meeting will be convened on Sunday 21 May in the late afternoon/evening.

Workshop on Bycatch Data

As endorsed by AC12 ([AC12 Report](#), 14.2) and MoP7 ([MoP7 Report](#), 7.5.6), a one day workshop to discuss bycatch data submission and development of analyses to derive performance indicators will be held on Sunday 14 May. All bycatch data administrators are encouraged to attend, with the workshop also open to interested SBWG attendees.

The workshop will provide an overview of the current ACAP reporting framework, include a practical data entry session, and discuss options for refinement of ACAP seabird bycatch indicators using priority populations and fisheries of interest as case studies. Outputs of the workshop will be presented to SBWG11, under Agenda Item 11 - ACAP Performance Indicators: Seabird Bycatch Data Workshop, for further discussion and consideration. The

workshop draft agenda, together with any relevant documents, will be available on the [ACAP website](#) closer to the date.

Document Templates

Templates for meeting documents (including [SBWG11](#), [PaCSWG7](#) and [AC13](#) and [joint Working Groups](#) meeting) are available on the ACAP website. Please use these templates when submitting documents to the Secretariat. Please consider submitting supporting information as an Information Paper, rather than in the Working Document itself.

Deadlines for document submission and draft meeting agendas were provided in [Meeting Circular 1](#).

Meeting Registration

It would greatly assist the preparations for the meeting if participants could register by Friday, 21 April 2023. [A registration form](#) is available on the ACAP website. Please return completed forms to the [Secretariat](#).

Hotel Information

Apart from sponsored delegates, participants should make their own accommodation arrangements. Hotels in the vicinity of the meeting venue include:

[Premier Inn Edinburgh City Centre Royal Mile](#)

[Hub by Premier Inn Edinburgh Royal Mile](#)

[Leonardo Royal Hotel Edinburgh](#) (formerly Jurys Inns Edinburgh)

[Adagio Edinburgh Royal Mile](#)

[Travelodge Edinburgh Central](#)



Dr Christine Bogle
Executive Secretary
ACAP Secretariat



Dr Mike Double
Chair
ACAP Advisory Committee

21 December 2022